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## Progress Report 1

Last Wednesday, September 6th, we had our first production meeting with professor Sue Brandt. She'll be our faculty advisor for the entire semester, and there will be weekly meetings every Wednesday. We've discussed a few things; she congratulated us on the progress we've made thus far with the showcase and the club. Right after, we discussed our next steps. On my end, I had to begin to introduce myself to the new Tech Production Sound Instructor Elliot Yokum. They would oversee the crew for this semester, and they would also be the best bet for a tech advisor now that professor Huntington retired. I have my system drawings and all the Input/Output information from my last tech production, I just have to figure out who is performing.

This will be our next step. Through the StageCraft Club email and Instagram, we'll get in contact with clubs from around CUNY campuses and their respective Student Life offices. My co-producer Nesreen is also in charge of creating marketing materials. Using Canva, she'll create an audition poster with a QR code where potential performers could fill out their info, and we'll get back to them as soon as we can. Additionally, she'll create the official show poster where people can reserve tickets. Once they are both complete, we'll distribute them around different campuses in the city.

Confirming performers is great because not only do I get a better sense of how our show will shape up, but I also can begin to gather what their tech needs are (mics, instruments etc.) Also, I can begin discussing if they need any music or videos played through QLab while also beginning discussions with the lighting designer Hesler so that he can begin programming.

In the first few weeks of the semester, I'm very happy to report that the team is in high spirits. Right now, it is about maintaining that wave of momentum. We've done all the logistical steps on this journey like getting approved for the show, reserving the theater for December 7th, and getting additional funds from SGA. Now, I must work on spreading the word out further, as well as acquiring my crew and re-familiarizing myself with the tech.