

## Culmination Meetings with Technical Advisor

I, Kevin Perea understand that it is required for me to meet with my technical advisor at least three times throughout the semester to discuss my culmination project. Each meeting should be at least 30 min. unless the technical advisor determines that a shorter meeting is adequate. I also understand that after each meeting, I must present this form to the instructor of the course and also upload it on my ePortfolio. I will be penalized in the course if I do not fulfill these tasks.

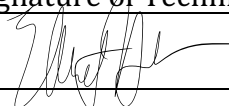
October 1, 2023




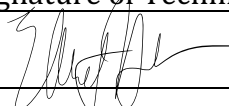
Date

Signature of Culmination Student

### Meeting Records

| Beginning Time   | End Time | Date  | Signature of Technical Advisor  |
|--|----------|-------|---|
| 4:30 PM  | 5:00 PM  | 10/12 |  |
| We discussed changing patches from the house mixer (CL5) into the livestream mixer (LS9) and creating a cue list. I would then create a QLab file for the cues and hand off both to an operator. |          |       |   |

| Beginning Time   | End Time | Date  | Signature of Technical Advisor   |
|--|----------|-------|--|
| 5:00 PM  | 5:30 PM  | 11/09 |  |
| Content of Meeting:<br>We discussed preparing the show rider. We went over what equipment we had available, while also thinking and preparing a setlist and cue sheet. |          |       |  |

| Beginning Time  | End Time | Date  | Signature of Technical Advisor   |
|---|----------|-------|--|
| 12:30 PM  | 1:30 PM  | 11/28 |  |
| Content of Meeting:<br>We discussed load-in times as well as spent time with the system and mixer. Additionally, I was able to talk to and discuss with my QLab and Deck Audio team about the show. |          |       |  |