

Name: Katherine Chooi

City Tech ID# : 23822072

This application is for: Fashion Merchandising Internship

<p>The internships are offered fall, spring and summer semesters. Indicate the semester you are applying to do your internship</p> <p><input checked="" type="checkbox"/> Spring Semester (2023) <input type="checkbox"/> Summer Semester <input type="checkbox"/> Fall Semester</p>	<p>You may choose to complete a 3 or 6 credit internship (see description for requirements of each). Indicate your credit hour choice</p> <p><input checked="" type="checkbox"/> 3-credit hours</p>
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School Address: 300 Jay St, Brooklyn, NY 11201.

Phone : (718) 260 5500

Home/Perm Address: 226 Mallory Ave, Staten Island, NY 10305.

Phone : (929) 366 6689

Class Standing Senior Anticipated Date of Graduation 2023 Spring

Overall GPA (may be found on your unofficial transcript) 3.517 GPA

FASHION MERCHANDISING INTERNSHIP

The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:

BUF 3100 Trend & Social Media

SBS 3201 Gender, Dress & Society

Module Courses

BUF 4700 Contemporary Issues in the Fashion Industry

Additional prerequisites:

Junior or senior standing AND permission of instructor.

Major GPA: 3.517 (from the UNTRSPT)

Company Name: EXPRESS

Supervisor Name (if known): Allie Gray

Location/address: 110 Garden State Plaza, Paramus,NJ 07652.

EXPRESS

Allie Gray- Store Manager

(201)368-1230

Express

110 Garden State Plaza

Paramus, NJ 07652

To Whom it May Concern,

Katherine Chooi has been employed at Express at Garden State Plaza since Nov 27, 2022.

POSITION

Visual/Operations Associate

DEPARTMENT

Stores

LOCATION OF ROLE

Garden State Plaza

REPORTS TO

Assistant Operations Manager

DIRECT REPORTS

N/A

POSITION OVERVIEW

The Operations Associate consistently creates memorable experiences for customers by ensuring product is available, sized and properly displayed so that style squad members can deliver a personalized approach to styling that helps to fulfill the Express brand purpose: Create Confidence & Inspire Self-Expression. The Operations Associate demonstrates a hospitality mindset when engaging with

customers and promotes squad interconnectivity by responding to front of house support needs. Additionally, our Operations Associates are brand ambassadors for the Express experience and promote to potential squad members an inclusive squad mentality built on teamwork and shared objectives.

KEY RESPONSIBILITIES

- Assist with product launch changes according to company SOP
 - Upper Displays
 - Mannequin Changes
 - Window Displays
- Use the Express APP and MPOS and iPad devices proficiently
- Replenish product as needed utilizing the MPOS Replen APP
- Process freight and sensors product
- Maintain a clean and organized stockroom to ensure safe and efficient merchandise processing from stockroom to floor
- Execute product pricing and markdowns

If you have any questions or require additional information, please call the number above.

Best regards,

Allie Gray
Express, Store Manager
Garden State Plaza

MBusiness Card



NYCCT Student Copy Undergraduate Record

Name: Katherine Chooi
Student ID: 23822072

Birthdate: 12/24
Student Address: 226 Mallory Avenue
Staten Island, NY 10305-3506
Print Date: 01/16/2023

Other Institutions Attended:

----- Beginning of Undergraduate Record -----

2020 Spring Term

Business and Technology of Fashion Major

Academic Standing Effective 06/09/2020: Good Academic Standing

Course	Description	Earn	Grd
ARTH 1103	Intro to the History of Art	3.00	CR
Req Designation:	Flexible Core - World Cultures & Global Issues		
Contact Hours:	3.00		
Instructor:	Michael McAuliffe		
BUF 1101	Intro to the Fashion Industry	3.00	CR
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Denise Sutton		
COM 1330	Public Speaking	3.00	C+
Req Designation:	Flexible Core - Individual and Society		
Contact Hours:	3.00		
Instructor:	Gail Leinwall		
ECON 1101	Macroeconomics	3.00	CR
Req Designation:	Flexible Core - US Experience in its Diversity		
Contact Hours:	3.00		
Instructor:	El-Hussien Mansour		
MKT 1103	Foundations of Marketing	3.00	CR
Contact Hours:	3.00		
Instructor:	Kelly Valladares		

Trans Term GPA:	0.000	Transfer Total:	54.00	54.00
Term GPA:	2.300	Term Total:	69.00	69.00

----- 2020 Summer Term

Business and Technology of Fashion Major

Course	Description	Earn	Grd
BUS 2339	Financial Management	0.00	WU
Contact Hours:	4.00		
Course Attributes:	Writing Intensive		
Instructor:	Lucas Bernard		
Repeated:	Exclude Credit & GPA		

Term GPA:	0.000	Term Total:	3.00	0.00
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----- 2020 Fall Term

Business and Technology of Fashion Major

Academic Standing Effective 12/24/2020: Good Academic Standing

Course	Description	Earn	Grd
ACC 1101	Principles of Accounting I	4.00	A
Contact Hours:	6.00		
Instructor:	Stanley Carroll		
BUF 2203	Visual Merchandising	3.00	A
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		

Course	Description	Earn	Grd
Instructor:	Devon Jackson		
BUS 2339	Financial Management	3.00	A
Contact Hours:	4.00		
Course Attributes:	Writing Intensive		
Instructor:	Richard Aronin		
Repeated:	Include Credit & GPA		
PSY 1101	Introduction to Psychology	3.00	A
Req Designation:	Flexible Core - Individual and Society		
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost		
Instructor:	Randolph Schutz		

Term GPA:	4.000	Term Total:	13.00	13.00
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----- 2021 Spring Term

Business and Technology of Fashion Major

Academic Standing Effective 05/29/2021: Good Academic Standing

Course	Description	Earn	Grd
BUF 2255	Merch Planning & Buying	3.00	B+
Contact Hours:	3.00		
Instructor:	Robert Woods		
BUS 1122	Business Law	3.00	B-
Contact Hours:	3.00		
Instructor:	Joy Alessi		
MKT 1210	Marketing Research	3.00	A-
Contact Hours:	3.00		
Instructor:	John Dixon		
MKT 1214	Advertising	3.00	A-
Contact Hours:	3.00		
Instructor:	Laquan Dyce		

Term GPA:	3.350	Term Total:	12.00	12.00
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----- 2021 Summer Term

Business and Technology of Fashion Major

Course	Description	Earn	Grd
BUF 3100	Trend and Social Media	3.00	A
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Alyssa Adomaitis		
BUS 2341	Financial Forecasting	3.00	A
Contact Hours:	4.00		
Course Attributes:	Writing Intensive		
Instructor:	Lucas Bernard		
SBS 2000ID	Research Methods/Soc Beh Sci	3.00	A
Contact Hours:	3.00		
Course Attributes:	Interdisciplinary ZERO Textbook Cost		
Instructor:	Hans Tokke		

Term GPA:	4.000	Term Total:	9.00	9.00
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----- 2021 Fall Term

Business and Technology of Fashion Major

Academic Standing Effective 01/06/2022: Good Academic Standing

Course	Description	Earn	Grd
ARTH 1106	Modern Art	3.00	B+
Req Designation:	Flexible Core - World Cultures & Global Issues		
Contact Hours:	3.00		

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Course	Description	Earn	Grd
Instructor:	Lucas Cohen		
ARTH 1108	Art of Asia	3.00	A-
Req Designation:	Flexible Core - World Cultures & Global Issues		
Contact Hours:	3.00		
Instructor:	Zhijian Qian		
CST 1101	Comp Prog Prob Solv	3.00	A
Contact Hours:	4.00		
Course Attributes:	Introduction to Computer Information Syst & Tech		
Instructor:	Ala Al Shargabi		
MKT 2327	Entrepreneurship	3.00	A-
Contact Hours:	3.00		
Instructor:	John Dello Russo		

Term Honor: Dean's List

	Term GPA:	3.675	Term Total:	Attempt	Earn
				12.00	12.00

2022 Spring Term

Business and Technology of Fashion Major

Academic Standing Effective 06/07/2022: Good Academic Standing

Course	Description	Earn	Grd
HIS 1103	The Modern World Since 1900	3.00	B
Req Designation:	Flexible Core - World Cultures & Global Issues		
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost		
Instructor:	Christopher Cody		
SBS 3201	Gender, Dress and Society	3.00	B+
Contact Hours:	3.00		
Instructor:	Alyssa Adomaitis		

	Term GPA:	3.150	Term Total:	Attempt	Earn
				6.00	6.00

2022 Summer Term

Business and Technology of Fashion Major

Course	Description	Earn	Grd
BUF 3300	International Retailing	3.00	C+
Contact Hours:	3.00		
Instructor:	Alyssa Adomaitis		

	Term GPA:	2.300	Term Total:	Attempt	Earn
				3.00	3.00

2022 Fall Term

Business and Technology of Fashion Major

Academic Standing Effective 01/02/2023: Good Academic Standing

Course	Description	Earn	Grd
BUF 3310	Contemp Design and Lux Markets	3.00	A-
Contact Hours:	3.00		
Instructor:	Shahzad Haider		
BUF 4500	Omni-Channel Retailing	3.00	B
Contact Hours:	3.00		
Instructor:	Robert Woods		

	Term GPA:	3.350	Term Total:	Attempt	Earn
				6.00	6.00

2023 Spring Term

Business and Technology of Fashion Major

Art History & Visual Culture Minor

Course	Description	Earn	Grd
BUF 4700	Contemporary Issues In Fashion	0.00	
Contact Hours:	3.00		
Instructor:	Denise Sutton		
BUF 4900	Internship	0.00	
Contact Hours:	8.00		
Instructor:	Alyssa Adomaitis		

	Term GPA:	0.000	Term Total:	Attempt	Earn
				6.00	0.00

Degrees Awarded

Degree: Associate in Science With Honors
 Confer Date: 01/01/2023
 Degree GPA: 3.517
 Plan: Business and Technology Fashion

Cumulative Totals

	Cum GPA:	3.517	Cum Total:	Attempt	Earn
Transfer Cum GPA:	0.000		Transfer Total:	85.00	76.00
Comb Cum GPA:	3.517		Comb Total:	54.00	54.00
				139.00	130.00

Non-Course Milestones

New York State Ability-to-Benefit (ATB) Proficient
 Status: Completed
 Date Attempted: 01/06/2023 Completed -

Transfer Credits

Transfer Credit from Saito College
 Applied Toward Undergraduate Program

Incoming Course	FD 414	Fashion Design Project 1	0.00	
	Transferred to Term 2020 Spring Term as			
BUF 2400	Product Development in Fashion	3.00	CR	
Incoming Course	FD 513	Textile Application	0.00	
	Transferred to Term 2020 Spring Term as			
BUF 2246	Textiles	3.00	CR	
Incoming Course	FD 532	Fashion Costume History	0.00	
	Transferred to Term 2020 Spring Term as			
ARTH 1204	XX Century Dress & Culture	3.00	CR	
Incoming Course	FD 612	Fashion Marketing & Merchandis	0.00	
	Transferred to Term 2020 Spring Term as			
BUF 3510	Fashion Buying Technologies	3.00	CR	

Transfer Credit from College of Staten Island

Applied Toward Undergraduate Program

Incoming Course	PHO 101	Introduction to Photography	3.00	A
	Transferred to Term 2020 Spring Term as			
ARTH 1100	Hist & Apprec Photo	3.00	A	
Incoming Course	MTH 102	Math For Liberal Arts Students	3.00	A-
	Transferred to Term 2020 Spring Term as			
MAT 1190	Quantitative Reasoning	3.00	A-	
Incoming Course	ITL 112	Basic Italian I	3.00	B-

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Name: Katherine Chooi
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 Transferred to Term 2020 Spring Term as
 ELEC 1000 Elective Credit 3.00 CR
 Incoming Course
 HST 100 Past and Present 3.00 B+
 Transferred to Term 2020 Spring Term as
 ELEC 1000 Elective Credit 3.00 B+
 Incoming Course
 GEO 112 Geo Hazards & Nat Disaster Lab 1.00 B+
 Transferred to Term 2020 Spring Term as
 ELEC 1000 Elective Credit 1.00 B+
 Incoming Course
 GEO 111 Geo Hazards & Nat Disasters 3.00 B-
 Transferred to Term 2020 Spring Term as
 ELEC 1000 Elective Credit 3.00 B-
 Incoming Course
 ENG 111 Intro College Writng 3.00 B+
 Transferred to Term 2020 Spring Term as
 ENG 1101 English Composition I 3.00 B+
 Incoming Course
 ENG 37 Non-Native Writing 0.00 S
 Transferred to Term 2020 Spring Term as
 ADVST No Credit Granted 0.00 S
 NOCRED
 Incoming Course
 COM 100 Introduction to Media 3.00 C
 Transferred to Term 2020 Spring Term as
 ELEC 1000 Elective Credit 3.00 C
 Incoming Course
 ART 100 Introduction to Visual Arts 3.00 B+
 Transferred to Term 2020 Spring Term as
 ARTH 1100 Hist & Apprec Photo 3.00 CR
 Incoming Course
 ITL 114 Basic Italian II 4.00 C
 Transferred to Term 2020 Spring Term as
 ELEC 1000 Elective Credit 4.00 C
 Incoming Course
 ENG 151 College Writing 3.00 B
 Transferred to Term 2020 Spring Term as
 ENG 1121 English Composition II 3.00 B
 Incoming Course
 COR 100 US Issues Ideas Inst 3.00 B
 Transferred to Term 2020 Spring Term as
 HIS 1111 US History Since 1865 3.00 B
 Rejected Credits
 BIO 107 Bio Principles I Lab 1.00 B-
 Incoming Course
 BIO 106 Principles of Biology I 3.00 C
 Transferred to Term 2020 Spring Term as
 BIO 1101 Biology I 4.00 CR
 Incoming Course
 ART 150 Introductory Sculpture 3.00 A-
 Transferred to Term 2020 Spring Term as
 ELEC 1000 Elective Credit 3.00 A-
 No Transfer Rules for Course
 ENG ESL Reading No 0.00 P
 IM0 Rule
 R2

End of NYCCT Student Copy Undergraduate Record

CUNY Internship Agreement during Fall 2021 Spring 2022/Covid-19 emergency in effect with some return to In-person learning

In signing this Agreement, I acknowledge that I understand that my participation in an in-person internship will involve risks and hazards not found in remote study at the College. In ordinary times, these risks can range from a) minor injuries and illness such as bruises, and strains, to b) major injuries and illness such as broken limbs, loss of sight, neck or back injuries, heart attacks, and concussions, to c) catastrophic injuries, including paralysis and death, and also include risks of damage to or theft of personal property, and risks involved in traveling to and within, and returning from, internship sites. I understand that COVID-19 presents unique health risks, especially to those with underlying conditions, and that there may be other risks not known or reasonably foreseeable. I have sought and obtained information and advice that I feel are necessary and appropriate.

I VOLUNTARILY ACCEPT AND ASSUME ALL OF THE RISKS IN PARTICIPATING IN THE INTERNSHIP and my participation in an internship with internship partner described below is voluntary.

Internship Partner

EXPRESS

Student Name

KATHERINE CHOOI

Student Signature and Date

Katherine Chooi

24 Jan 2023