Name: Katherine Chooi City Tech ID# : 23822072 This application is for: Fashion Merchandising Internship

The internships are offered fall, spring and	You may choose to complete a 3 or 6 credit
summer semesters. Indicate the semester you	internship (see description for requirements
are applying to do your internship	of each). Indicate your credit hour choice
 Spring Semester (2023) Summer Semester Fall Semester 	✓ 3 credit hours

School Address: 300 Jay St, Brooklyn, NY 11201.
Phone : (718) 260 5500
Home/Perm Address: 226 Mallory Ave, Staten Island, NY 10305.
Phone : (929) 366 6689
Class Standing Senior Anticipated Date of Graduation 2023 Spring
Overall GPA (may be found on your unofficial transcript) 3.517 GPA

FASHION MERCHANDISING INTERNSHIP

The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:

BUF 3100 Trend & Social Media SBS 3201 Gender, Dress & Society

Module Courses BUF 4700 Contemporary Issues in the Fashion Industry

Additional prerequisites: Junior or senior standing AND permission of instructor.

Major GPA: 3.517 (from the UNTRSPT)

Company Name: EXPRESS Supervisor Name (if known): Allie Gray Location/address: 110 Garden State Plaza, Paramus,NJ 07652.

EXPRESS

Allie Gray- Store Manager (201)368-1230 Express 110 Garden State Plaza Paramus, NJ 07652

To Whom it May Concern,

Katherine Chooi has been employed at Express at Garden State Plaza since Nov 27, 2022.

POSITION Visual/Operations Associate

DEPARTMENT Stores

LOCATION OF ROLE Garden State Plaza

REPORTS TO Assistant Operations Manager

DIRECT REPORTS N/A

POSITION OVERVIEW

The Operations Associate consistently creates memorable experiences for customers by ensuring product is available, sized and properly displayed so that style squad members can deliver a personalized approach to styling that helps to fulfill the Express brand purpose: Create Confidence & Inspire Self-Expression. The Operations Associate demonstrates a hospitality mindset when engaging with

customers and promotes squad interconnectivity by responding to front of house support needs. Additionally, our Operations Associates are brand ambassadors for the Express experience and promote to potential squad members an inclusive squad mentality built on teamwork and shared objectives.

KEY RESPONSIBILITIES

- Assist with product launch changes according to company SOP
- \circ Upper Displays
- o Mannequin Changes
- Window Displays
- Use the Express APP and MPOS and iPad devices proficiently
- Replenish product as needed utilizing the MPOS Replen APP
- Process freight and sensors product

• Maintain a clean and organized stockroom to ensure safe and efficient merchandise processing from stockroom to floor

• Execute product pricing and markdowns

If you have any questions or require additional information, please call the number above.

Best regards,

Allie Gray Express, Store Manager Garden State Plaza

MBusiness Card



NYCCT Student Copy Undergraduate Record

Name: **Katherine Chooi** Student ID: 23822072

Birthdate:	12/24
Student Address:	226 Mallory Avenue
	Staten Island, NY 10305-3506
Print Date:	01/16/2023

Other Institutions Attended:

Contact Hours:

Course Attributes:

----- Beginning of Undergraduate Record ------2020 Spring Term Business and Technology of Fashion Major

Academic Standing Effective 06/09/2020: Good Academic Standing

Course		cription		<u>Earn</u>	Grd
· · · · · · · · · · · · · · · · · · ·			3.00	CR	
Req Designation:		Core - World Culture	es & Global I	ssues	
Contact Hours:		3.00			
Instructor:		Michael N			~~~
BUF 1101	Intr		hion Industry	3.00	CR
Contact Hours:		3.00			
Course Attributes:	Writing Intensive				
Instructor:		Denise Su			
COM 1330	Pub	lic Speakin		3.00	C+
Req Designation:			Core - Individual and	d Society	
Contact Hours:		3.00	11		
Instructor:		Gail Lein		2.00	CD
ECON 1101	Mac	croeconomi		3.00	CR
Req Designation: Contact Hours:		3.00	Core - US Experience	e in its Diver	sity
			n Mansour		
Instructor: MKT 1103	Eau	ndations of		3.00	CR
Contact Hours:	гои	3.00	Marketing	5.00	CK
Instructor:		Kelly Val	ladaras		
instructor.		Keny val	lauares		
				<u>Attempt</u>	<u>Earn</u>
Trans Term GPA: 0.000 Transfer Total: 54.00			54.00	54.00	
			69.00	69.00	
		2020 St	ummer Term	or	
	ness a	2020 Sund Technol		or	
	ness a <u>Des</u>	2020 Sund Technol	ummer Term ogy of Fashion Maj	or <u>Earn</u>	<u>Grd</u>
Busin	ness a <u>Des</u>	2020 Sund Technol	ummer Term ogy of Fashion Maj		<u>Grd</u> WU
Busin <u>Course</u> BUS 2339 Contact Hours:	ness a <u>Des</u>	2020 Sund Technol cription ancial Mana 4.00	ummer Term ogy of Fashion Maj ngement	Earn	
Busin <u>Course</u> BUS 2339	ness a <u>Des</u>	2020 Sund Technol cription ancial Mana 4.00 Writing In	ummer Term ogy of Fashion Maj gement ntensive	Earn	
Busin <u>Course</u> BUS 2339 Contact Hours:	ness a <u>Des</u>	2020 Sund Technol cription ancial Mana 4.00 Writing In Lucas Be:	ummer Term ogy of Fashion Maj gement ntensive rnard	Earn	
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3.00

Writing Intensive

Course	Description	Earn	Grd
Instructor:	Devon Jackson		
BUS 2339	Financial Management	3.00	А
Contact Hours:	4.00		
Course Attributes:	Writing Intensive		
Instructor:	Richard Aronin		
Repeated:	Include Credit & GPA	1	
PSY 1101	Introduction to Psychology	3.00	Α
Req Designation:	Flexible Core - Indivi	dual and Society	
Contact Hours:	3.00		
Course Attributes:	ZERO Textbook Cost		
Instructor:	Randolph Schutz		
		Attempt	<u>Earn</u>
Term GP.	A: 4.000 Term T	otal: 13.00	13.00

2021 Spring Term

Business and Technology of Fashion Major Academic Standing Effective 05/29/2021: Good Academic Standing

Course	Description	Earn	Grd
BUF 2255	Merch Planning & Buying	3.00	B+
Contact Hours:	3.00		
Instructor:	Robert Woods		
BUS 1122	Business Law	3.00	B-
Contact Hours:	3.00		
Instructor:	Joy Alessi		
MKT 1210	Marketing Research	3.00	A-
Contact Hours:	3.00		
Instructor:	John Dixon		
MKT 1214	Advertising	3.00	A-
Contact Hours:	3.00		
Instructor:	Laquan Dyce		
		Attempt	<u>Earn</u>

2021 Summer Term

Term Total:

12.00

9.00

9.00

12.00

Business and Technology of Fashion Major

3.350

Term GPA:

Term GPA:

Course	Description	Earn	Grd
BUF 3100	Trend and Social Media	3.00	А
Contact Hours:	3.00		
Course Attributes:	Writing Intensive		
Instructor:	Alyssa Adomaitis		
BUS 2341	Financial Forecasting	3.00	А
Contact Hours:	4.00		
Course Attributes:	Writing Intensive		
Instructor:	Lucas Bernard		
SBS 2000ID	Research Methods/Soc Beh Sci	3.00	А
Contact Hours:	3.00		
Course Attributes:	Interdisciplinary		
	ZERO Textbook Cost		
Instructor:	Hans Tokke		
		<u>Attempt</u>	<u>Earn</u>

4.000 Term Total:

2021 Fall Term

Business and Technology of Fashion Major Academic Standing Effective 01/06/2022: Good Academic Standing

Course	Description	Earn	Grd
ARTH 1106	Modern Art	3.00	$\mathbf{B}+$
Req Designation:	Flexible Core - World Cultu	res & Global I	ssues
Contact Hours:	3.00		

NYCCT Student Copy Undergraduate Record

2022 Spring Term echnology of Fashion 6/07/2022: Good Acar ion lern World Since 1900 xible Core - World Cu 0 RO Textbook Cost ristopher Cody	3.00 er Information Sys 3.00 <u>Attempt</u> al: 12.00 Major demic Standing 0 3.00	A- Issues A st & Tech A- <u>Earn</u> 12.00
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Course	Da	arintian			Form	Grd
<u>Course</u> BUF 4700		scription ntemporar	y Issues In Fashio	on	<u>Earn</u> 0.00	Grd
Contact Hours:		3.00	•			
Instructor: BUF 4900	Int	Denise	Sutton		0.00	
Contact Hours:	Inte	ernship 8.00			0.00	
Instructor:			Adomaitis			
				At	tempt	Earn
Term	GPA:	0.000	Term Tota		6.00	0.00
		Deg	rees Awarded			
Degree:	Assoc	iate in Sci	ience With Honor	rs.		
Confer Date:	01/01					
Degree GPA: Plan:	3.517 Busin		echnology Fashio	n		
T full.			0.			
		Cun	ulative Totals		empt	Earn
Cum GP.	A: 3.	517	Cum Tota		5.00	76.00
Transfer Cum GPA		000	Transfer Tota		4.00	54.00
Comb Cum GP	A: 3.:	517	Comb Tota	1: 13	9.00	130.00
		Non-C	ourse Milestone	5		
New York State A Status:		o-Benefit (ompleted	(ATB) Proficient			
Date Attempted:			Completed -			
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Incoming Course	Appl	ed Towar	d Undergraduate	Program		
FD 414		n Design P			0.00	
Transferred to Ter					• • • •	GD
BUF 2400 Incoming Course	Product	Develop	ment in Fashion		3.00	CR
FD 513	Textile	Applicatio	on		0.00	
Transferred to Ter	m 2020	Spring Te				
BUF 2246 Incoming Course	Textile	8			3.00	CR
FD 532	Fashior	o Costume	History		0.00	
Transferred to Ter	m 2020	Spring Ter	rm as			
ARTH 1204	XX Cer	ntury Dres	s & Culture		3.00	CR
Incoming Course FD 612	Fashior	n Marketin	g & Merchandis		0.00	
Transferred to Ter					0.00	
BUF 3510			Technologies		3.00	CR

Transfer Credit from College of Staten Island Applied Toward Undergraduate Program

	reprised roward Cheergraduate rogram		
Incoming Course			
PHO 101	Introduction to Photography	3.00	Α
Transferred to Ter	m 2020 Spring Term as		
ARTH 1100	Hist & Apprec Photo	3.00	Α
Incoming Course			
MTH 102	Math For Liberal Arts Students	3.00	A-
Transferred to Ter	m 2020 Spring Term as		
MAT 1190	Quantitative Reasoning	3.00	A-
Incoming Course			
ITL 112	Basic Italian I	3.00	B-

NYCCT Student Copy Undergraduate Record

Name: Katherine Chooi			
Student ID: 23822072			
Transferred to Term 2020 Spring Term as		2.00	CD
ELEC 1000 Elective Credit		3.00	CR
Incoming Course HST 100 Past and Present		3.00	B+
Transferred to Term 2020 Spring Term as		5.00	D+
ELEC 1000 Elective Credit		3.00	B+
Incoming Course		5.00	DT
GEO 112 Geo Hazards & Nat Disaster Lab		1.00	B+
Transferred to Term 2020 Spring Term as			
ELEC 1000 Elective Credit		1.00	$\mathbf{B}+$
Incoming Course			
GEO 111 Geo Hazards & Nat Disasters		3.00	B-
Transferred to Term 2020 Spring Term as			
ELEC 1000 Elective Credit		3.00	B-
Incoming Course		• • • •	
ENG 111 Intro College Writing		3.00	B+
Transferred to Term 2020 Spring Term as		2.00	D.
ENG 1101 English Composition I Incoming Course		3.00	B+
ENG 37 Non-Native Writing		0.00	S
Transferred to Term 2020 Spring Term as		0.00	5
ADVST No Credit Granted		0.00	S
NOCRED		0.00	2
Incoming Course			
COM 100 Introduction to Media		3.00	C
Transferred to Term 2020 Spring Term as			
ELEC 1000 Elective Credit		3.00	С
Incoming Course			
ART 100 Introduction to Visual Arts		3.00	B+
Transferred to Term 2020 Spring Term as		2 00	CD
ARTH 1100 Hist & Apprec Photo		3.00	CR
Incoming Course ITL 114 Basic Italian II		4.00	С
Transferred to Term 2020 Spring Term as		4.00	C
ELEC 1000 Elective Credit		4.00	С
Incoming Course		4.00	Ũ
ENG 151 College Writing		3.00	в
Transferred to Term 2020 Spring Term as			
ENG 1121 English Composition II		3.00	В
Incoming Course			
COR 100 US Issues Ideas Inst		3.00	В
Transferred to Term 2020 Spring Term as			
HIS 1111 US History Since 1865		3.00	В
Rejected Credits			
BIO 107 Bio Principles I Lab		1.0	00 B-
Incoming Course		2 00	C
BIO 106 Principles of Biology I Transformed to Term 2020 Spring Term as		3.00	С
Transferred to Term 2020 Spring Term as BIO 1101 Biology I		4.00	CR
Incoming Course		4.00	CK
ART 150 Introductory Sculpture		3.00	A-
Transferred to Term 2020 Spring Term as		2.00	••
ELEC 1000 Elective Credit		3.00	A-
No Transfer Rules for Course			
ENG ESL Reading	No	0.0	0 P
IMO	Rule		
R2			

End of NYCCT Student Copy Undergraduate Record

CUNY Internship Agreement during Fall 2021 Spring 2022/Covid-19 emergency in effect with some return to In-person learning

In signing this Agreement, I acknowledge that I understand that my participation in an in-person internship will involve risks and hazards not found in remote study at the College. In ordinary times, these risks can range from a) minor injuries and illness such as bruises, and strains, to b) major injuries and illness such as broken limbs, loss of sight, neck or back injuries, heart attacks, and concussions, to c) catastrophic injuries, including paralysis and death, and also include risks of damage to or theft of personal property, and risks involved in traveling to and within, and returning from, internship sites. I understand that COVID-19 presents unique health risks, especially to those with underlying conditions, and that there may be other risks not known or reasonably foreseeable. I have sought and obtained information and advice that I feel are necessary and appropriate.

I VOLUNTARILY ACCEPT AND ASSUME ALL OF THE RISKS IN PARTICIPATING IN THE INTERNSHIP and my participation in an internship with internship partner described below is voluntary.

Internship Partner EXPRESS Student Name KATHERINE CHOOI Student Signature and Date

Katherine Chooi

24 Jan 2023