

OBJECTIVES

To gain more experience as a sales associate and utilize my skills to help further my career in the virtual interaction industry.

To gain a bachelors at CUNY New York City College of Technology

EDUCATION

George Westinghouse High School

2011 Honor's High school diploma GPA: 3.4

New York City College of Technology

2011-Present Advertising Design Bachelor's Degree Expected Graduation (2016) Current GPA: 3.4

HONORS AND AWARDS

- Leadership award
- Top attendance award
- Top 30 of GPA's
- Parents-Teachers award

WORK EXPERIENCE

George Westinghouse IT office | 105 Tech Place

Assistant Technician 10/10 – 6/11

Provide solutions for faculty for technical questions and concerns analyze and repair technology programs as a group, delivered school technology upon request and whenever necessary, work continuously with hardware and software technology, provided student support when needed, replace destroyed technology.

Duane Reade | 305 Broadway

Sales Associate 6/21 – Current

Assist customers on a daily basic while build a relation with them for future transactions, pack out merchandise, carry heavy case around store for packing out, Use new devices to scan in vendor and organize store.

SKILLS

Computer Skills

- Diagnose and repair computer software
- Diagnose and repair computer hardware
- Proficient in Microsoft software applications such as: Word, Excel, PowerPoint, Outlook
- Microsoft Windows Vista, Linux, Apple software program
- Proficient in Adobe Photoshop Cs6, Illustrator, InDesign

Customer Service Skills

- Proficient social skills in working with people over in person and over the phone
- Customer convenience and adaptable social skills to walk-in's students and faculty alike
- Teamwork group communication
- Multi-tasking with applicable efficient strategy
- Work completion strategy utilization
- Customer-satisfaction practicum

Other Skills

- Fast-learner
- Diligent and organized
- Willing and able to learn at any given opportunity
- Can lift over 60 pounds

MEMBERSHIPS

- Pace Upward Bound (PUB) 2008-2011
- Space Science Engineering Program 2008-2010
- 61 Boys (MS61 school committee) 2008-2010

PRESENTATIONS

- Gave Science Committee presentation on benefits of domesticated animals (2010)
- Presented ideas for 61 Boys for several party event meetings at the committee board

- Public speaking presentation project designed during 4 month prep class at New York City College of Technology

CLUBS

- Treasurer New York City College of Technology Anime and Gaming underground
- Head associate director of New York City College of Technology Comic Underground Club

REFERENCES AVAILABLE UPON REQUEST