



Premiere Creative
350 Millburn Ave #2
Millburn, NJ 07041

To Whom it May Concern –

This letter certifies that Karlique Caesar has been formally offered an internship by Premiere Creative for the Spring 2024 semester. This internship will focus on Business Development and the following skills:

- Conducting industry research
- Compile and manage lists of leads
- Nurture leads
- Create and maintain outreach sequences
- Assist with the creation and presentation of prospective client materials
- Attend sales pitches and client meetings (virtually)

Karlique will report directly to me.

Best Regards,

A handwritten signature in black ink, appearing to read 'Frank Kobola', is written over a solid black horizontal line.

Frank Kobola
Senior Vice President
Premiere Creative