
JAMIKA RUSSELL

Email: Jamikarussell@gmail.com

OBJECTIVE

To encourage creativity and higher-order thinking in a way that increases student performance.

EDUCATION

- New York City College of Technology
City University of New York
Associates Degree Liberal Arts and Sciences,
Completed 2016
- New York City College of Technology
City University Of New York
Bachelors Degree Technical and Professional
Writing. Expected Completion 2018

SKILLS

- Excellent written and verbal communication skills
- Ability to multitask and prioritize
- Team player
- Able to work autonomously
- Proficient in MS Office Suite and all Windows platforms

QUALIFICATIONS

- Child Abuse Certificate Completed 2015
- Violation Certificate Completed 2015
- Assessment of Teaching Assistant Skills (ATAS)
Completed 2016
- CPR, AED, and Basic First Aid Certification 2016

EXPERIENCE

- September 2017- Present **P.S. 40 Augustus Saint- Gaudens Elementary School** Manhattan, NY
Title: *Teacher Assistant*
- Distribute tests and homework assignments, and collect them when they are completed
 - Prepare lesson materials, bulletin board displays, exhibits, equipment, and demonstrations.
 - Grade homework and tests, and compute and record results, using answer sheets or electronic marking devices.
- July 2015- August 2017 **Bright Horizons At Kent Avenue** Brooklyn, NY
Title: *Toddler Teacher*
- Inspire children's learning through an emergent curriculum.
 - Partner with parents to support, guide and share in their child's growth and development.
 - Impact the lives of children and families each and every day.
 - Grow my career while learning from a talented team of early childhood professionals.
- Jan 2015- July 2015 **Bumble Day Care Service** Brooklyn, NY
Title: *Caregiver*
- Caring for Infants by changing diapers, grooming, preparing all meals
 - Organize and sterilize toys and materials to ensure a tidy and clean area.
- Sept 2011-Nov 2014 **Achievement First Charter School** Brooklyn, NY
- Step Team Instructor***
- Design and present exciting lessons that actively engage students, while educating them on proper Step formation
 - Provided students with the opportunities to reach their fullest potential through creative dance/step expression
 - Utilized age-appropriate material and focused on relevant topics including African style step and Hip Hop style
- Saturday Tutor***
- Assigned worksheets and practice quizzes to assist students in 4th and 5th grade with Statewide Exams
 - Developed strong time management skills. Required to cover large amounts of material in limited time
 - Enforced student code of conduct and discipline Monitored students leaving and returning from lunchroom

JAMIKA RUSSELL

Email: Jamikarussell@gmail.com

August 2009- August
2013

Young Women of Color HIV/AIDS Coalition
WE SPEAK Peer Advocate

New York, NY

- Provide personal and social counseling in areas of safer sex practices , self-awareness, peer conflicts and other adolescent challenges
- Train new peer advocates on leadership skills and organization skills
- Promote a sense of community awareness, co-organizer and facilitate outreach events within minority communities
- Plan outreach events and serve as spokesperson for young color in New York City on relevant reproductive justice issues.
- Serve as lead in planning and executing an annual health summit for young women of color in New York City in recognition of National Women and Girls HIV/AIDS Awareness Day.
- Serve as a resource for prevention information for peers, family, and community members.

VOLUNTEER

Date	Company	Position
July 2012 – July 2013	Mark Morris Dance Center	Café Aide
Sept 2010 – June 2012	Benjamin Banneker Academy	Office Aide & Artistic Director
June 2009-Sept 2010	FACES Program	Filling Clerk
June 2014- August 2014	May Kay Cosmetics	Personal Assistant

REFERENCES:

Available Upon Request