

New York City College of Technology – City University of New York
300 Jay Street, Brooklyn, New York 11201

College Council - Buildings and Grounds Committee

Minutes, September 10, 2013, 12:45pm, A544

Present: Profs: Alcendr, Biehl, Cheng, Cioffi, Montgomery, Panayotakis, Polchinski, Tobin (Chairperson)

Absent: Profs: Capruso

Guest: Prof. Mariano Alemany, Campus Planning Officer

- I. Meeting commenced with Prof. Alemany describing projects in progress and process for addressing issues on campus:
 - 1) Report:
 - a. Background:
 - i. CUNY Central and DASNY have major role to play in approving projects and moving them forward
 - b. Pearl Building
 - i. 1st floor partially vacate for 7th year
 - ii. New slab is required due to unsuitable fill causing cracks
 - iii. ADGA Dept. has worked with designers to program space
 - iv. Construction has not started yet, may bid out this summer
 - c. Atrium Entrance
 - i. Issue of use: not a widely used access point.
 - ii. Hampers use of courtyard (Namm plaza)
 - iii. Playground is required for child care center
 - (a) Child care center may move back to old location
 - 2) Bathroom renovation in Namm
 - a. Most are not ADA compliant
 - b. Starting work top floor to bottom
 - c. Renovation and creation of new bathrooms adjacent to cafeteria (men's and women's)
 - d. New bathroom work to be compliant with latest sustainable and ADA requirements (including water saving fixtures with dual flush toilets)
 - e. For more information contact Juan in Mariano's office
 - f. Vandalism: should be reported to Public Safety Chief Lionel Presume and a work order placed with Buildings and Grounds
 - 3) Elevator Renovation
 - a. Ongoing renovation work in Namm
 - i. Elevators extended to ground floors
 - b. James Vasquez should be contacted for repairs when elevators are malfunctioning
 - c. Voorhees elevators to be renovated as well, but not scheduled yet
 - 4) Balancing AC on the Namm complex
 - a. Central plant project is complete
 - b. New ductwork is installed
 - c. Temperature/ comfort complaints persist
 - i. Building engineer: Kevin Collins
 - ii. Process: communicate to Buildings and Grounds
 - (a) Maintain records of conditions
 - (b) Let your case be known
 - iii. Case of pro-active approach versus reactive approach
 - (a) Next step: talk to Kevin Collins and Miguel Cairol

(b) Recommendation to college council

- 5) Rodents in Counseling Area
 - a. College has been taking steps to address problem
 - b. Demolition of Klitgord building has included rodent extermination
 - c. James Vasquez is addressing rodent issues in main buildings

- 6) Voorhees Building
 - a. Corridors being completed. New graphics going to be installed next summer
 - b. Cafeteria renovation in summer 2014
 - i. Glass wall to divide lounge area from cafe area
 - c. Third floor renovation is in the works, but nothing to report at this point

- 7) Addressing New or On-Going Facility Issues
 - a. Recommendation is to always to address problems at direct level between Committee and B&G staff and leadership.
 - b. Review staff list for responsibilities
 - c. Arrange meeting with staff dealing directly with issue
 - d. Establish HVAC sub committee
 - i. Tess, Ralph, Jason to set up meeting with Chief Engineer

- 8) Overall Construction Projects in the Works
 - a. Not addressed

There being no further business, Prof. Tobin adjourned the meeting at 2:00pm

Respectfully Submitted, Jason Montgomery, Secretary