

# Steering Committee Meeting Notes

Date: March 19, 2013

Committee Topics:

1. Vision
2. Curriculum (Sustainability, Resiliency, Digital Spine, Design)
3. Faculty / Staff + Team Work
4. Communication
5. Facilities
6. Job Market/Workforce Readiness
7. Advisement

## VISION

1. 10 YEAR PROGRAM REVIEW
  - 1.1. STATUS: Report Complete but needs updating to include BTECH curriculum introduction.
  - 1.2. EXTERNAL REVIEW: Reviewer needs to identified
  - 1.3. INTERNAL REVIEW: Jill / Robert
  - 1.4. ADDITIONS: BTECH Curriculum, Update Statistics, New Hires, Equipment
  - 1.5. RESPONSIBILITIES
    - 1.5.1. JAM to update student statistics, look at NAAB for potential reviewers
    - 1.5.2. Xiomara: update blurb at end of stats
    - 1.5.3. IA send info on external reviewers to admin.
2. GOALS FOR SPRING SEMESTER
  - 2.1. ACTIONS TO ADVANCE GOALS
  - 2.2. SUB COMMITTEE ENCOURAGEMENT
  - 2.3. STEERING THE PROCESS

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### FACULTY / STAFF + TEAMWORK

#### 3. RECRUITING FALL TIME FACULTY

##### 3.1. HOW TO GET THE BEST CANDIDATES

- 3.1.1. Two Full Time Lines Available (Assistant Professor)
- 3.1.2. Possible emphasis on hiring more women to faculty

##### 3.2. AREAS OF EXPERTISE

- 3.2.1. GIS, REVIT most critical

### CURRICULUM

#### 4. COURSE REVIEW

- 4.1. NEXT STEPS: Jill is working with Dean on School of Tech/Design Course Review Process
- 4.2. ASSEMBLE / COMPILE REPORTS
- 4.3. ADVISEMENT: REGISTRATION STARTS MAY 6

### COMMUNICATION

#### 5. Faculty Sub-committee meeting organization:

- 5.1. DIGITAL SPINE: WORKING ON ASSESSMENT
- 5.2. SUSTAINABLE SPINE: WORKING ON MODULES
- 5.3. DESIGN: COORDINATION OF PROJECTS FOR BROOKLYN WATERFRONT
- 5.4. WORKFORCE READINESS: FOCUS ON INTERNSHIPS

<b>Building Technology</b> 12:00pm-2:00pm V207 Aptekar	Thursday Feb 28	Thursday March 21	Thursday April 4	Thursday May 9
<b>Digital Spine</b> 11:30pm-2:00pm V814 Hernandez				
<b>Sustainable Spine</b> 11:30pm V308 Vaidya				
<b>Advisement</b> Mishara				

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<b>Facilities Maldonado</b>				
<b>Workforce Readiness 11:30-2:00pm Duddy</b>				
<b>Design 11:30am-12:30pm V826 Dikigoropoulou</b>				