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| Jennifer Mendez  Mendez\_jennifer250@yahoo.com | | | |
| **Objective** | | | |
| To be professionally associated with an esteemed organization with an objective to utilize my education and experience in a meaningful way and work towards achieving the goals of the organization. | | | |
| **Experience** | | | |
| July 2012- Current | | Horn Blower Cruises | Manhattan, NY |
| **Server**   * Responsible for setting up banquet room as   instructed by Supervisor to include linen, service ware and glassware; * Greet guests and respond to requests in a   friendly and courteous manner; * Serve the food and/or beverage in the order   and to the expectation of the Supervisor to ensure consistency throughout the banquet. Promptly remove dishes as guests complete each course and/or meal at the end of the meal or function; * Create table displays according to request listed in BEO * Serve drinks and take orders * Ensure proper dining room and kitchen sanitation codes. * Hostess training including greeting and seating guest, preparing seating charts. * Assisting in kitchen with expediting and kitchen prep | | | |
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| January 2014-   May 2014 | | Walt Disney World Company | Orlando, FL |
| **House Keeper**  **Disney’s Saratoga Springs Resort and Disney’s   Contemporary Resort**   * ·Cleans approximately   10 units per day, which includes: making beds, cleaning bathrooms and dusting   furniture * Change bedding (bed sacks, blankets, duvet   covers and inserts where applicable on specified days) * Vacuuming and edging carpets, including   underneath all furniture, and removing carpet “spots” * Clean and touch up windows, walls and   baseboards * Clean patios/balconies, walls, floors and   furniture * Fold towels (may require special touches   such as folding towels a certain way and crimping toilet paper and tissues) * Cleaning of entrance of room including   front and back of entrance door, surrounding wall area * Replace amenities in guest rooms * · Change shower   liners/shower curtains, bed pads, etc. * Replace glasses, mugs and carafes when   servicing rooms; Includes cleaning coffee filters * Change iron board covers as needed * Stock cart/baskets and take inventory of   amenities/linen/terry needed to replenish rooms * ·    Deep cleaning of entire room and bathrooms on specified days * Disney Human resources Training | | | |
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| **Education** | | | |
| 2011- Present  Expected Graduation | New York City College of Technology  HMGT | | Brooklyn, NY |
| **Certifications**   * Servesafe Certified, through \_\_\_\_\_\_ * NYC Food Handlers Certified | | | |
| **References** | | | |
| References are available on request. | | | |