

Post Observation Conference Memorandum

Date of Discussion Nov 1st, 2010

Observation Date Aug 30<sup>th</sup>, 2010

Candidates Name Jill Bouratoglou

Department Architfctural Technology

Representative Present Lia Dikigoropoulou

Course & Section ARCH 3611/9672 Lia Dikigoropoulou  
Name of Observer

Name of Observee Jill Bouratoglou

Date Observation Filed with Chairperson Shelley Smith

P & B member or other assigned by chairperson

(Attach additional pages if necessary)

Signed Lia Dikigoropoulou Assistant Professor  
Title

I understand that my signature means only that I have read this memorandum and that I may attach any comments I wish.

Staff Member's Signature [Signature]

## FACULTY CLASS ROOM OBSERVATION REPORT

Year Fall / 2010  
(  ) Untenured

Department Architectural Technology Course/Section ARCH 3611/9672

Name of observee Bouratoglou, Jill Rank Associate Professor  
Last Name, First Name

Name of observer Dikigoropoulou Lia Rank Assistant Professor

Date of Observation Aug 30<sup>th</sup>, 2010 Room V811

### Lesson Topic and Brief Summary

First day of class: Introduction to the syllabus.

Introduction to building analysis and research methods

**Please complete each item. This report will be returned unless each category contains supporting comments. Use additional pages if necessary.**

1. CLASSROOM MANAGEMENT (prompt start, efficient attendance check):  
(  ) Satisfactory ( ) Unsatisfactory

Attendance was taken on time. Class began promptly.

2. PROFESSIONAL TRAITS (professional appearance and demeanor, clarity, volume, and pace of speech; establishment of rapport with students)  
(  ) Satisfactory ( ) Unsatisfactory

Professor was professional at all times, spoke with authority, but at the same time used humor.

She has an amazing rapport with the students

3. SUBJECT MASTERY (accuracy of presented material, use of appropriate terminology, competence in use of equipment)  
( x ) Excellent ( ) Very Good ( ) Satisfactory ( ) Unsatisfactory

The professor used appropriate terminology in describing building typologies.

She made excellent use of current technologies

4. ORGANIZATION AND DEVELOPMENT OF MATERIAL (clear statement of objectives, logical sequence, budgeting of time, review, summary, and outside assignments as appropriate)

( x ) Excellent ( ) Very Good ( ) Satisfactory ( ) Unsatisfactory

Material was presented in a very logical sequence and the students were given plenty of time for discussion.

5. PRESENTATION OF MATERIAL (level and clarity of presentation, appropriate use of learning aids)

( x ) Excellent ( ) Very Good ( ) Satisfactory ( ) Unsatisfactory

Professor used a power point presentation to demonstrated what is building analysis, and went thru every step methodically so the students could understand how they could apply it to their own building analysis. She also introduced step by step to the students on how to start their blogs for their projects.

6. STUDENT-INSTRUCTOR INTERACTION (relevance, variety, and clarity of questions, appropriate recognition of student contributions)

( x ) Excellent ( ) Very Good ( ) Satisfactory ( ) Unsatisfactory

Students were encouraged to ask questions and the professor answered all the questions appropriately and with respect

7. OVERALL EVALUATION (categories 1 through 6)

- Excellent
- Very Good
- Satisfactory
- Unsatisfactory

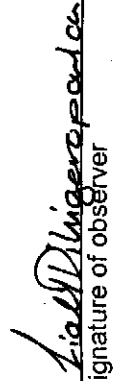
8. SPECIFIC RECOMMENDATIONS FOR IMPROVEMENT (use additional pages if necessary)

None

I have read and have been given a copy of the above report, and so signify by my signature below. I understand that I may attach additional comments to this document.

  
Signature of observee

11/29/10  
Date

  
Signature of observer

Nov 1st 2010  
Date