

NEW YORK CITY COLLEGE OF TECHNOLOGY  
OF THE CITY UNIVERSITY OF NEW YORK

POST OBSERVATION CONFERENCE MEMORANDUM

Date of Discussion JUNE 3, 2011

Observation date 5/16/11

Candidate's Name PROF. JILL BOURATOGLU

Department ARCHITECTURAL TECHNOLOGY

Representatives Present \_\_\_\_\_

Course & Section ARCH-3611 A. MALDONADO

Name of Observer

Name of Observee JILL BOURATOGLU

Date Observation Filed 6/2/11 with Chairperson \_\_\_\_\_

P&B member or other assigned by chairperson \_\_\_\_\_

(Attach additional pages if necessary.)

Signed J.C. Title PROFESSOR

I understand that my signature means only that I have read this memorandum and that I may attach any comments I wish.

Staff Member's Signature [Signature]

6/96

NEW YORK CITY COLLEGE OF TECHNOLOGY  
OF THE CITY UNIVERSITY OF NEW YORK

date

FACULTY CLASS ROOM OBSERVATION REPORT

Year 2011

( ) Untenured  
( ) Tenured

Department ARCHITECTURAL TECH

Course/Section ARCH-3611

Name of observee BOURATOGLOU, JILL Rank ASSOC. PROF.  
Last Name, First Name

Name of observer M ALDONADO  
Rank PROFESSOR

Date of Observation 5/16/11 Room V-811

Lesson Topic & Brief Summary DESK CRITIQUEES ON

EACH STUDENT'S FINAL PROJECT.

Please complete each item. This report will be returned unless each category contains supporting comments. Use additional pages if necessary.

1. CLASSROOM MANAGEMENT (prompt start, efficient attendance check):  
 Satisfactory ( ) Unsatisfactory

- EXCELLENT CLASSROOM MANAGEMENT
- EVERY STUDENT WAS ASSIDUOUSLY WORKING AT THEIR COMPUTER
- FRIENDLY SUPPORTIVE ENVIRONMENT WAS EVIDENT

2. PROFESSIONAL TRAITS (professional appearance and demeanor, clarity, volume, and ~~pace~~ of speech; establishment of rapport with students)  
() Satisfactory ( ) Unsatisfactory

PROFESSIONAL APPEARANCE & DEMEANOR. A WONDERFUL RAPPORT WITH THE STUDENTS WAS EVIDENT

3. SUBJECT MASTERY (accuracy of presented material, use of appropriate terminology, competence in use of equipment)  
() Very Good ( ) Satisfactory ( ) Unsatisfactory

HER STRONG EXPERIENCE AS A DESIGNER, ARCHITECT & PROFESSOR MADE HER IDEALLY SUITED TO IDENTIFY PROBLEM AREAS & TO GUIDE THE STUDENTS IN THEIR DESIGN EXPLORATION

4. ORGANIZATION AND DEVELOPMENT OF MATERIAL (clear statement of objectives, logical sequence, budgeting of time, review, summary, and outside assignments as appropriate)  
() Very Good ( ) Satisfactory ( ) Unsatisfactory

— CLEAR STATEMENT OF OBJECTIVE.  
— LOGICAL SEQUENCE.

5. PRESENTATION OF MATERIAL (level and clarity of presentation, appropriate use of learning-aids)  
() Very Good ( ) Satisfactory ( ) Unsatisfactory

CLARITY OF PRESENTATION

6. STUDENT-INSTRUCTOR INTERACTION (relevance, variety, and clarity of questions, appropriate recognition of student contributions)  
() Excellent ( ) Very Good ( ) Satisfactory ( ) Unsatisfactory

GREAT STUDENT - INSTRUCTOR INTERACTION. —

7. OVERALL EVALUATION (categories 1 through 6)

() Excellent  
( ) Very Good  
( ) Satisfactory  
( ) Unsatisfactory


8. SPECIFIC RECOMMENDATIONS FOR IMPROVEMENT (use additional pages if necessary)

NONE.

I have read and have been given a copy of the above report, and so signify by my signature below. I understand that I may attach additional comments to this document.

  
\_\_\_\_\_  
Signature of observer

date

  
\_\_\_\_\_  
Signature of observer

date

6/3/11