Jada-Isidora Johnson  
25 Tennis Court. Apt 4C  
Brooklyn, NY 11226  
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Director of Recruitment/Staffing

Respectfully Sir/Madam;

It was a great pleasure speaking with you about possible employment opportunity. The opportunity as presented seems to be a very good match for my skills and interests.  
In addition to my enthusiasm, I will bring to the position strong critical thinking skills, and the ability to understand and deliver holistic care to the diverse clientele seeking health care at your facility. My child care and nurturing background has equipped me to work with children and staff; and also provided me with an understanding of the clinical aspects of the job.  
My organizational skills will decrease the responsibility of my superiors, thereby enabling them to deal with larger issues. I neglected to mention during our phone conversation that I had worked for two summers in several schools and business institutions, administering flu shots, providing cholesterol screening and teaching with respect to the advantages of regular screening and the possible side effects of the flu shot. This experience helped me to develop my skills in terms of comforting and patient teaching. I am very interested in working for you and look forward to your favorable response about this position.

Sincerely,

Jada-Isidora Johnson.RN