# Objectives

Seeking to secure a challenging and rewarding position with opportunities as a Dental Hygienist, where my skills are effectively utilized to their fullest potential.

# Education

* New York City College of Technology 2016 - 2018

Dental Hygiene Program

* BLS for Healthcare Providers ( CPR/AED)
* Ivano – Frankivsk Technical College of Motor Vehicle Transportation 1991-1994

Accounting Program

Honors

* 2014 Fall semester: Dean’s List Honor
* 2015 Spring semester: Dean’s List Honor
* 2015 Fall semester: Dean’s List Honor

# Experience

* Millennium Smile Dentistry 2005 - 2017

Dental Receptionist /Assistant

Organize office operations and procedure, such as bookkeeping, flow of correspondence, filling, requisition of supplies. Appointment booking, checking in and out patients, preparing patient charts, bookkeeping of payments and accounting, billing insurances.

Easy Dental, Dentrix, and DentiMax software knowledgeable.

Seat and prepare patients. Assisted in four-handed, taking impressions, taking digital radiographs, exposed and processed radiographs. Dental and Periodontal charting.

Assisted in all areas of dental dentistry including fillings, crowns and bridges. Cosmetic inlays/onlays, veneers, and bleaching. Also, removable partial and full dentures.

Assisted Oral Surgeon during implant surgeries, bone grafts and sinus lifts.

# Language Skills

Ukrainian, Russian, Polish and English.