New York City College of Technology

IDS Committee

Meeting minutes for September 12, 2024

**Attendance**: Tamrah Cunningham, Reneta Lansiquot, Olufemi Sodeinde, Gwen Cohen-Brown, Denise Sutton, Wanett Clyde, Diana Mincyte, Laureen Park, Ezra Halleck, Christopher Swift, Monica Berger

**Excused**: Sean MacDonald

**Absence:** Candido Cabo, Robert Walljasper

**Meeting Start Time: 1:02 pm**

1. Approval of the minutes from May 6th, 2024
   1. Motioned: Wanett
   2. Seconded: Denise
2. ID Committee Report to College Council Curriculum Committee
   1. Two Problematic Class: THE/LAW 3000ID and DNA Learning Center
      1. Did not vote on because they were not the same course and the classes were already scheduled at that time
      2. Two sections of THE/LAW 3000ID is running this semester, the DNA learning class is not
      3. Christopher suggests to reach out to the Chair of Humanities to make sure that the LAW class is not running next semester.
3. Volunteers for Course Proposals
   1. HIS 3402ID Topics in Modern World History, 1945-Present
      1. Reviewer: Wanett
      2. Due ahead of next ID Committee meeting on Oct. 7
   2. PHIL 2214ID Philosophy of the Built Environment (New Course)
      1. Reviewers: Christopher, Gwen
      2. Just submitted to Curriculum Committee
      3. Due ahead of Nov. 21 meeting
   3. MSCHE Assessment
      1. Data from Lansiquot, MacDonald, Bah sent to AIRE. No response afterwards. Reneta will follow-up soon.
      2. Update rubric so final ID project uses the same rubric
      3. Next meeting, Reneta will show the rubric used in the assessment to evaluate the interdisciplinarity of the class
      4. Need volunteers to use the rubric this semester
         1. Christopher: 2 sections
         2. Diana: 2 sections
      5. After the conference, the committee will have to sort out when all the courses are reviewed following this rubric.
   4. ID Syllabi Review
      1. Everyone received their assignments
      2. The deadline is September 19th, 2024
      3. Email noting this deadline will be sent out soon
   5. Discussion of ID, GenED and Liberal Arts
      1. Brought up by Christopher
      2. ID is defined as theory based and students are not learning an application to maintain the GenEd aspect of ID
   6. Conference
      1. Many committee members haven’t registered yet. The link should be shared to everyone
      2. Everyone presenting has registered
      3. The Individual presenter from Virginia did not register. Submitted a scholarly paper and was contacted by Monica, but hasn’t responded in regards to any questions. An email will be sent to him with a final warning/firm deadline (September 19th). If he doesn’t respond and register, he will be removed from the schedule.
      4. The Provost will be invited to offer greetings
      5. Opening remarks: detail the history of ID at City Tech. From courses, list of ID minors, assessment of ID, the application process and evolution of the courses to the conference and how we differ from other schools.
      6. Reneta will remind the Provost about the food delivery via email
      7. No Social page on the conference website because we are waiting for list from Robert
      8. A flyer with a QR code that directs to the schedule and the IDS website.
         1. Wanett will create the flyer and send an example when ready. Will also bring it the day of.
      9. Promotion
         1. ListServ
         2. CUNY Outreach
         3. College Homepage
         4. Screens on Campus: Submit a visual containing the QR code to Communications
         5. Volunteer: Monica will assist anyone who wants to do it.
         6. Press Release
         7. Faculty Commons: First Wednesday of the Month
            1. An announcement needs to be drafted
            2. Denise was volunteered to write a paragraph and give it to Monica
      10. Reneta will schedule a meeting with the Provost regarding:
          1. Food
          2. Greetings
          3. Getting promotional material on the website
      11. Post Conference Survey?
          1. We will discuss questions next meeting
          2. Wanett and Gwen unavailable on Oct 17th due to conferences
   7. Next meeting
      1. ID Syllabi Review
      2. Course Review: HIS 3402ID Topics in Modern World History, 1945-Present. Possible Vote
      3. Post Survey Questions
      4. Provost Meeting

**Meeting Adjourned:** 1:58 pm