New York City College of Technology

IDS Committee

Meeting minutes for December 11, 2023

**Attendance**: Tamrah Cunningham, Reneta Lansiquot, Candido Cabo, Sean MacDonald, Ezra Halleck, Amanda Almond, Christopher Swift, Denise Sutton, Robert Walljasper, Wanett Clyde, Olufemi Sodeinde, Monica Berger

**Excused**: Gwen Cohen Brown, Isis Marsh

**Absence:** Laureen Park

**Guests**: Anne Leonhardt, Genevieve Hitchings

**Meeting Start Time: 1:05pm**

1. Approval of minutes from October 19th, 2023
	* Motioned: Sean
	* Seconded: Candido
2. Discussion of Course Proposal: Interdisciplinary Information Design by Anne Leonhardt, Candido Cabo, and Genevieve Hitchings
	* Syllabus was updated last week (12/7/2023)
	* The newest syllabus was not formally reviewed by the 3 assigned (Tamrah Cunningham, Sean MacDonald, and Ezra Halleck)
	* Intention: First- and Second-Year students; Problem: ID classes tend to be upper-level students
	* 3 Co-teachers; Inclusion of guest lecturers: Social Science
	* Addition of Architectural Tech: The use of the software as part of data analysis. They are building Information Management as part of the information design. Take the lead in mapping the data within the class.
	* Needs to add what was submitted to the College Council to the ID Application
3. ID Conference
	* Review of presenters’ applications
	* Presentation Categories:
		1. Individual Presentation (submit a proposal/paper – 1200 words excluding references)
		2. Panel Presentation
		3. Lightning Round
		4. Workshop (include the proposal, summary, and learning outcomes)
	* The form is in the final review and will be sent out.
	* Email will be drafted to be sent out to individuals and/or organizations.
	* ID Committee members need to decide who they will send the proposals to.
4. Denise Sutton - IDS Conference Logos
	* 3 mockups
5. Robert Walljasper – Events for attendees (walking tours, immigration tours, etc.)

Meeting adjourned: 2:10 pm

Meeting minutes recorded by Tamrah Cunningham