**Attendance via Zoom:** Sean MacDonald, Gwen Cohen-Brown, Tamrah Cunningham, Diana Mincyte, Ann Leonard, Laureen Park, Amanda Almond, Reneta Lansiquot, Ezra Halleck, Heidi Boisvert, Marta Effinger-Crichlow, Olufemi Sodeinde, and Robert Walljasper

**Absent:** Christopher Swift, Reginald Blake, Candido Cabo, and Aida Egues

**Excused:** Monica Berger, Denise Sutton

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**4/2/20 Minutes:** Diana made motion to vote to approve. Robert seconds motion to approve minutes. 12 voted in favor to approve, one abstention.

**Fall Online Courses:** Diana provided update with how CUNY is operating and making the decision and announcement. Going from hybrid to online and what is being considered. Given the uncertainty, moving current Fall hybrid courses to fully online is advised… giving students (and faculty) some assurance.

Amanda will be sending out “Best Practices” email, first to Summer ID faculty. ID Hybrid courses on the books for Fall can submit short form and interaction plan for due date: 4/28/20, noon. After our meeting on April 30th, Amanda will send an email to all Fall ID faculty indicating best practices in anticipation that we will be fully online in Fall, and for those who wish to transition their ID courses to online for Spring 2021, a short form and interaction plan need to be submitted at the start of Fall.

ID meeting planned for 4/30/20 at 5pm.

**Sean Update from Minors subcommittee**: Creating more minors at City Tech which are operationalized differently by college/department. An Environmental Studies minor would be comprised of 4 or 5 courses and is currently being discussed by the minors subcommittee. Course requirements for this minor come from within multiple disciplines (and schools). Some of these course selections are ID courses and Gen Ed requirements. Not all are pathways course are included but would serve as free electives with degree requirements. Programmatic learning outcomes, rationale, curriculum maps (e.g., Arch Tech and Hospitality) have been addressed so far. Hospitality courses (not Gen Ed) and some Arch Tech course (for which there are not prereqs) are considered for students within the degree program.

Questions to consider from the ID committee back to the minors subcommittee: Is this a Gen Ed minor, and if so, how might we consider courses outside of Gen Ed? How do we unify this experience for students? **A culminating project?** Mentorship… an Undergraduate research project? How can we coordinate this and involve institutional groups and individuals doing research on this topic (e.g., Earth Day and the committee on sustainability studies)? Other concern, the required number of courses (within the minor) to be taken at City Tech vs. transfer credits allowed to serve toward the minor.

**Poster Judging:** Update on Jean’s award and identified the ID judges. Thank you for those ID committee members serving as judges for this inaugural award. How might we plan for this award at the Faculty Research poster sessions in November… considering our current state of affairs?

The 32nd Semi-Annual Honors and Undergraduate Research Poster Presentation (<https://openlab.citytech.cuny.edu/posterpresentation/>) will be held virtually next Thursday, May 7.

Meeting adjourned.