**New York City College of Technology**

**Interdisciplinary Committee**

**Meeting Minutes: April 19, 2018**

Reneta Lansiquot, Founding Chair & Sean P. MacDonald, Co-Chair

Amanda Almond, Secretary

**Present:** Reneta Lansiquot, Amanda Almond, Monica Berger, Heidi Boisvert, Marta Effinger-Crichlow, Aida Egues, Laina Karthikeyan, Paul King, Diana Mincyte, Laureen Park, Denise Sutton, Sean MacDonald, Robert Walljasper, Olufeme Sodende

**On Leave:** Jean Hillstrom

**Excused:** Amanda Almond, Andleeb Zameer, Gwen Cohen-Brown, Candido Cabo, Anna Matthews

**Absent:** Reginald Blake, Ezra Halleck

1. Voting on the Minutes of March 15 meeting:

Aida motioned to approve; Paul seconded; All in favor Laina motioned to vote, Seconded. All in favor.

1. GenEd ID meeting on April 20: Reneta D. Lansiquot and Sean P. MacDonald will present and review the ID Open Lab site to review ID courses since the beginning; discuss challenges and issues; the RFP for special topics courses; stabilizing guest lecturer structure and compensation; and guest lecturer credit which will begin in fall 2018.

The ID Special Topics Courses request for proposals was reviewed: deadline for submission of proposals Monday, April 30, 2018. The mandatory workshop on developing syllabi and other topics for these courses will be held on Thursday, May 31 from 1-4pm. Reneta asked for volunteers to help out at the workshop.

The topic of where we would like to see ID in the future was also discussed: Marta suggested more interaction/collaborations with outside cultural institutions would be a plus – arts, humanities, NGO’s. It was suggested that we pull together a list of the organizations we have worked with, drawing on relationships that faculty members have developed with these organizations through place-based learning, field trips, etc. A form will be developed and added to the ID website where the names of organizations and contact information can be entered. Discussion further suggested that these could become excellent resources for student research and internships and that possibly a colloquium sometime in the future could be organized with some of these partners. Also, faculty who have worked with some of these organizations could organize events at City Tech.

1. Guest lecturer credit form draft: Several revisions to the draft form were suggested. The time of a ‘class session’ is one hour. Language on the back of the form was suggested that would clarify what constitutes a class session and instructions for completing the form. The form should also include the course description.

A subcommittee was recommended to review and make the recommended changes to the form: Laureen and Paul.

1. Chairs colloquium: May 17: Highlight ID pedagogical strategies – place-based, project- based learning, learning communities, undergraduate research, etc.