New York City College of Technology

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department

## COURSE CODE:

## TITLE:

## Number of class hours, lab hours if applicable, credits

COURSE DESCRIPTION:

COURSE CO/PREREQUISITE (S):

RECOMMENDED/TYPICAL/REQUIRED TEXTBOOK (S) and/or MATERIALS\*

Title:

Edition:

## Author:

Publisher:

Materials:

SAMPLE SEQUENCE OF TOPICS AND TIME ALLOCATIONS\*

### COURSE INTENDED LEARNING OUTCOMES/ASSESSMENT METHODS

|  |  |
| --- | --- |
| **LEARNING OUTCOMES** | ASSESSMENT METHODS |
| **1.** | **1.**      |
| **2.** | **2.**      |
| **3.** | **3.**      |
| **4.** | **4.**       |

### GENRAL EDCUATION LEARNING OUTCOMES/ASSESSMENT METHODS

|  |  |
| --- | --- |
| **LEARNING OUTCOMES** | ASSESSMENT METHODS |
| **1.** | **1.**      |
| **2.** | **2.**      |
| **3.** | **3.**      |
| **4.** | **4.**       |

SCOPE OF ASSIGNMENTS and other course requirements\*

METHOD OF GRADING – elements and weight of factors determining the students’ grade\*

ACADEMIC INTEGRITY POLICY STATEMENT

Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Accordingly, academic dishonesty is prohibited in The City University of New York and at New York City College of Technology and is punishable by penalties, including failing grades, suspension, and expulsion. The complete text of the College policy on Academic Integrity may be found in the catalog.

COLLEGE POLICY ON ABSENCE/LATENESS

A student may be absent without penalty for 10% of the number of scheduled class meetings during the semester as follows:

**Class Meets Allowable Absence**

1 time/week 2 classes

 2 times/week 3 classes

3 times/week 4 classes

\*\*Each department and program may specify in writing a different attendance policy for courses with laboratory, clinical or field work. If the department does not have a written attendance policy concerning courses with laboratory, clinical or field work, the College policy shall govern.

\*depending on department policy these may be uniform and required of all instructors of the course or there may be guidelines or samples from which instructors may select or adapt):

## Attached course outline written by:       Date:

## Reviewed/Revised by:       Date: