**New York City College of Technology**

**Interdisciplinary Committee**

**Meeting Minutes: November 10, 2016**

Sean P. MacDonald, Chair

Amanda Almond, Secretary

**Present**: Sean P. MacDonald, Amanda Almond, Monica Berger, Aida Egues, Paul King, Jean E. Hillstrom, Anna Matthews, Diana Mincyte, Laureen Park, Olufemi Sodeinde, and Rebecca Shapiro.

**Absent:** Gwen Cohen-Brown, Candido Cabo, Ezra Halleck, Johannah Rodgers, and Andleeb Zameer

**Excused:** Reginald Blake, Laina Karthikeyan, and Marta Effinger-Crichlow

**On leave:** Reneta D. Lansiquot and Janet-Liou Mark.

**MEETING AGENDA (for reference):**

1. Laureen Park (chair: Couse Development subcommittee): Teaching Portfolio Workshop integration

2. Social outreach subcommittee: Interdisciplinary course development workshops for new and existing courses – Spring 2017.

3. Working group on IS901 and ID: Course re-designation forms: Report back from working group, discussion, and recommendations

4. Sean MacDonald: Seminar for new full-time faculty, January 26, 2017: ID Committee participation

5. Report back on ID SET proposal presented at Personnel committee October 18; discuss recommendations

6. Social Outreach subcommittee: Assigning course coordinators for Special Topics ID courses

Meeting began at 1:10pm

**Item 1:** ID faculty self-assessment recap: reviewed check list and narrative previously discussed by committee. Determined that IDC participation in Teaching Portfolio Workshop is an appropriate fit: career stage of new faculty and opportunities to collaborate

**Item 2:** ID course development Workshop. Ideas/discussion topics:

Requesting peer observations for ID courses; advising ID faculty via “Guiding Questions”; consider hosting a meet-and-greet with faculty currently teaching ID and encourage new faculty (particularly those identified at Teaching Portfolio Workshop) to attend; and ID courses as Learning Communities

*Working Group Established:* ***Paul, Rebecca, Jean, and Sean*** *to meet with Lori re: developing ID courses as Learning Communities*

**Quorum was met mid-way through the meeting. Motion to approved 9/29 minutes with the following amendments:** Spelling corrections of name(s); Aida as excused not absent; discussion of IS901 clarified as having 2 goals.

**Paul** motioned to approved; **Aida** seconded; **unanimous vote** APPROVING amended 9/29 minutes.

**Item 3:** IS901ID Working group reported. Ideas/discussion topics:

Add abstract and ID specific learning objective to revised form. **Amanda** to forward materials for first IS901ID course to **Diana** for context in understanding future concerns/new form development.

**Item 4:** Not discussed

**Item 5: Sean** attended Personnel meeting. ID SETs were tabled for discussion. Feedback remained unclear. Personnel Chair visiting IDC meeting was advised.

**Item 6:** Not discussed

Meeting adjourned at 2:00pm