**New York City College of Technology**

**Interdisciplinary Committee**

Meeting Minutes: September 29, 2016

Sean P. MacDonald, Chair

Amanda Almond, Secretary

**Present**: Sean P. McDonald, Amanda Almond, Monica Berger, Marta Effinger, Laina Karthikeyan, Paul King, Ezra Halleck, Jean E. Hillstrom, Anna Matthews, Diana Mincyte, Laureen Park, Johannah Rodgers, and Andleeb Zameer

**Absent:** Olufemi Sodeinde

**Excused:** Reginald Blake, Gwen Cohen-Brown, Candido Cabo, Aida Egues, and Rebecca Shapiro.

**On leave:** Reneta D. Lansiquot and Janet-Liou Mark.

**Meeting agenda**

1. Approval of minutes from May 17, 2016
2. Approval of minutes from September 15, 2016
3. Independent Study and ID courses (New Courses Subcommittee)

Approval of Interdisciplinary independent study for recommendation vote for record

1. Vote on motion to conduct an ID SETs pilot study (via IRB) as a Committee Initiative
2. Review of IS901 and ID Course Redesignation forms for consistency: set date for report back from working group (Gwen and Diana), discussion and recommendation.
3. Laureen Park (chair: Course Development subcommittee); Teaching Portfolio workshop integration; feedback from Teaching Portfolio Workshop
4. Laina Karthikeyan: Science in the Kitchen (Bio and Hospitality Management) Spring 2017

Meeting began at 1:05pm

**Item 1:** Unanimous vote to approve May 17, 2016 meeting minutes

**Item 2:** Minor edits noted to secretary regarding September 15, 2016 meeting minutes; Minutes have not yet been reviewed for approval.

**Item 3:** ID course designation for IS901 Vote Approved: 2 abstentions; 10 yes, 0 no.

*Discussion around item 3 (recap):*

Goal 1 (Long-term): Shell course option for future instances; **Paul** will join **Gwen,** and **Diana,** for review of IS901 and ID short-form for considerations.

Goal 2 (Short-term): IS901ID form development

**Item 4:** Notion of “Committee Initiative[[1]](#footnote-1)” was more clearly described prior to vote: Vote to approve Pilot SETs Initiative via Research study with respective IRB protocol was passed with 10 in favor (2 members had left meeting early due to simultaneous campus meetings). 0 no’s and 0 abstentions.

1:35pm Marta motioned to adjourn; Laureen seconded; meeting adjourned.

1. *Committee Initiative* language represents that the committee supports a working group to take on IRB project and that group will make autonomous decisions that will be continuously reported back to the committee for consideration throughout the process. *NOT* all committee members will be part of IRB protocol; instead, overall support has been agreed upon. [↑](#footnote-ref-1)