

**New York City College of Technology**  
**Interdisciplinary Committee**  
December 10, 2015

Reneta D. Lansiquot, Founding Chair  
Sean P. MacDonald, Secretary (excused)  
Minutes taken by: Amanda Almond

**Present:** Reneta D. Lansiquot, Monica Berger, Amanda Almond, Gwen Cohen-Brown, Candido Cabo, Aida Egues, Jean Hillstrom, Olufemi Sodeinde, Andleeb Zameer, and Rebecca Shapiro

**Absent:** Dionne Bennett, Reginald Blake, Ezra Halleck, and Paul King

**Excused:** Sean MacDonald, Laina Karthikeyan, Janet Liou-Mark, and Laureen Park

**On leave:** Johannah Rodgers

1. Reneta began the meeting. First issue addressed was the need for creating a master file for scheduling ID courses, in order to understand the scheduling preferences of different departments for whom required course have designated meeting times. For programs with high graduation rate- what scheduling (days) might work best? A “schedule of needs” as opposed to a schedule of classes would be desirable.
2. The second matter for discussion was the symposium panel. Questions seeking clarity regarding General Education committee and “Knowing Brooklyn” topic were raised. For the working lunch portion, both Amanda Almond and Jean Hillstrom were added. Working Lunch is to include: co-teaching “lessons learned”, assessment (of course and graded assignments), guest speakers, and time management. Emphasis for working lunch on teaching and evaluation styles. Also, the shared ownership in redesignated ID course was suggested as a topic.
3. ID Special Topics Courses- reviewed online for reference. An open framework for assessing the course was discussed.
4. Panels for Symposium: questions are to be generated for and by moderators. Moderators will be asked to invite panelists.
5. Surveys: Surveys regarding special topics courses were discussed. The surveys were reviewed by committee members and discussed. Applicability to all courses was brought up as an issue. The committee suggested that more work be done regarding both student and faculty assessment surveys. We decided to give this feedback to Laureen for more development.
  - 5a. The idea of the self-evaluation of the special topics course was discussed as a possibility. In this regard, a narrative might be linked then to a teaching portfolio.

6. Approval of Minutes: Amendments to the minutes were brought up and included Name misspelling; Aida being excuses; Physics course number added. Gwen moved that the amended minutes be voted on for approval. Aida seconded the motion. All committee members voted in favor
7. The committee is still in the process of identifying a Keynote speaker for the ID Symposium. It was asked that members consider who might be an eligible Keynote—either within or outside of CUNY.
8. Motion for meeting to be adjourned was called by Amanda. Olufemi seconded the motion. All committee members in favor. Meeting was adjourned 1:57pm