**Cassandra West**

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**OBJECTIVE**

To become associated with a company where I can utilize my skills and gain further experience while enhancing the company’s productivity and reputation.

**PROFESSIONAL EXPERIENCE**

Empire Barbershop, Brooklyn, NY

*Cashier June 2012 – May 2013*

* Receive payment by cash and credit cards.
* Distribute great costumer service skills to all customers.
* Maintain an organized and clean station.

Ladies Foot Locker, New York, NY,

*Stock April 2011 - September 2011*

* Receive and unpack items from truck, distributing them orderly to each stockroom.
* Issue or distribute products and supplies to customers or coworkers, based on information from incoming requisitions.
* Determine proper storage methods based physical capabilities of facilities.
* Mark stock items using identification tags, stamps, and electric marking tools.

Macy's, New York, NY

*Merchandising- Stock July 2010 - January 2011*

* Plan commercial displays to entice and appeal to customers.
* Store, pack, and maintain records of props and display items.
* Arrange merchandise, backdrops, and other accessories, as shown in prepared sketches.
* Change or rotate window displays, interior display areas, and signage to reflect changes in inventory or promotion.
* Place prices and descriptive signs on backdrops, fixtures, merchandise, or floor.

Duane Reade, Brooklyn, NY

*Cashier-Stock October 2008 - January 2010*

* Greet customers entering establishments and provide information on store products and policies.
* Monitor checkout stations to ensure loss prevention.
* Receive payment by cash, coupons, credit cards, and gift cards.
* Scan new or additional items to be restocked or purchased.
* Restock shelves and obtain a clear and organized stockroom.

**EDUCATION**

Bushwick Community High School, Brooklyn, NY

*High school Diploma June 2010*

New York City College of Technology, Brooklyn, NY

*Candidate of 2014*

**ADDITIONAL SKILLS**

* Skilled in Microsoft Office (Word, Outlook, Excel, PowerPoint)
* Excellent Customer Service skills.
* Ability to Handle Heavy Merchandise.
* Creative Thinking