**Maxcovi Fernandez**

2300 Grand Concourse Bronx,NY 10458

Home Phone (347)726-5141 Cell Phone (347)734-0025

**Email: MaxcoviF@gmail.com**

**Education:**

**New York City College of Technology** August 2015 – 2019

-Human Services

**Work Experience:**

**U-Haul,** May 2016 – Present

* Providing outstanding customer service to customers on the phone and in person.
* Preparing rental contracts for customers on the computer.
* Truck inspection and maintenance, making sure each truck is well maintained and ready for rental.
* Managing a high volume of workload within a short period of time.

**Five Guys,** April 2015- May 2016

* Ensuring company equipment, facility and store are up to standard.
* Operating company’s equipment efficiently and in a safely manner
* Taking customer orders, while working in a fast environment, providing accurate customer service and positive guest relations.

**Internship Experience**:

**Woodycrest BLA 2**, Bronx NY September 2010- June 2014

* Working with individual and groups of students in a counseling mode.
* Counseling students with disciplinary problems.
* Providing the appropriate help to children with their school work.
* Managing fun and crafty activities for students participating in the afterschool program.

**Honors:**

**Awards:**

* Honors English Senior year of high school
* Honors Spanish Junior year of high school

**Skills:**

* Bilingual- Fluency in both Spanish and English.
* Proficient with MS word, Excel and PowerPoint .
* Exceptional Time management, Organizational skills, and outstanding leadership skills.
* Ability to work in a team structure.