

Project 1 Overview - Type Manual Booklet

Over the next several weeks we will be creating your personal typography manual, constructed in InDesign. It will illustrate fundamental typographic principles in a way that will hopefully be meaningful to you beyond this semester.

Subject Matter

Choose a performer/ famous person/fictional character who will be used for the Type Book assignment

Instructions

All assignments for this project will have the same measurements.
Please refer to this handout for trim size, margins, and column information.

General Specs:

Page Size US letter 66picas x 51picas (11" x 8.5")
Orientation: landscape
Uncheck: FACING PAGES

Margins top 3p (.5")
 bottom 4.5p (.75")
 left 7.5p (1.25")
 right 3p (.5")

Column Guide columns: 5
 gutter 1p (.167")

Once your document is set up you will have to adjust the measurements:

CHANGING MEASUREMENTS:

1. Go to the INDESIGN Menu on the top left of your screen
2. select PREFERENCES
3. From the menu on the left select UNITS & INCREMENTS, then change inches to picas
4. Place the ORIGIN of your ruler (O), where our margins meet for the first time
5. Go to MASTER PAGE A in the PAGE LAYOUT window
6. From your horizontal ruler click and drag down a guide. Place it 21.5 picas below the top margin
7. Move the origin to match the bottom margin, then measure 21.5 up and add a second guide

This completes your grid set up!

See the template provided on our site under Agenda: Week 04.2