

## Culmination Meetings with Technical Advisor

I, Hassan Fares understand that it is required for me to meet with my technical advisor at least three times throughout the semester to discuss my culmination project. Each meeting should be at least 30 min. unless the technical advisor determines that a shorter meeting is adequate. I also understand that after each meeting, I must present this form to the instructor of the course and also upload it on my ePortfolio. I will be penalized in the course if I do not fulfill these tasks.

12/14/2021

*Hassan Fares*

Date

Signature of Culmination Student

### Meeting Records

Beginning Time	End Time	Date	Signature of Technical Advisor
11:30 AM	12:00 PM	09/13/2021	<i>Cristen Spivey</i>
My tech advisor and I met up to discuss my plans and ideas about project. I shared the project overview and she helped me write up my proposal and organizing it.			

Beginning Time	End Time	Date	Signature of Technical Advisor
9:00 AM	10:00 AM	10/18/2021	<i>Cristen Spivey</i>
Content of Meeting: This meeting was to discuss any more edits on my project proposal as well as presenting my schedule for this project. I also discussed with them about my current updates in the project			

Beginning Time	End Time	Date	Signature of Technical Advisor
5:15 PM	6:00 PM	11/05/2021	<i>Cristen Spivey</i>
Content of Meeting: With only a month left to work my project, we discussed about finalizations for the project and discussed what to do next moving forward and any resources they can provide me with			