|  |
| --- |
| Helena Huang |

48-33 192 street, Fresh Meadows, NY, 11365| (917)821-1291 |HelenaH225@gmail.com

# Objective

Dental hygiene program graduate looking for a challenging and productive work environment that offers professional growth.

# Education

CUNY NYC College of Technology, August 2016-2018

* Major in Dental Hygiene A.A.S.

## Advanced Regents High School Diploma, June 2012, Francis Lewis High School

## Skills/Abilities

* 1 year of experience in dental assisting while in school
* Certified in Local Anesthesia and Nitrous Oxide administration
* Proficient in Open Dental, Dentrix, and Dentimax software.

## Communication

* Fluent in 3 languages: English, Mandarin, and Cantonese.

**Experiences / Activities**

**Dental Assistant, Dental Excellence of NY, April 2018- current**

**Dental Assistant, Lil Pearls Pediatric Dentistry, July 2017- current**

**Dental Assistant, Dr. Wen Hao Yu, Jan. 2017- Jan.2018**

The following are responsibilities for the positions above:

* Preparing and arranging all instruments and materials required for treatment procedures
* Prepare patient to receive care
* Assisting dentist during procedures
* Cleaning and sterilizing equipment
* Taking x-rays
* Maintaining treatment areas in a clean and functional condition
* Recording diagnostic/treatment information, as relayed by the dentist, to patient records
* Monitoring and placing orders for dental supplies and equipment