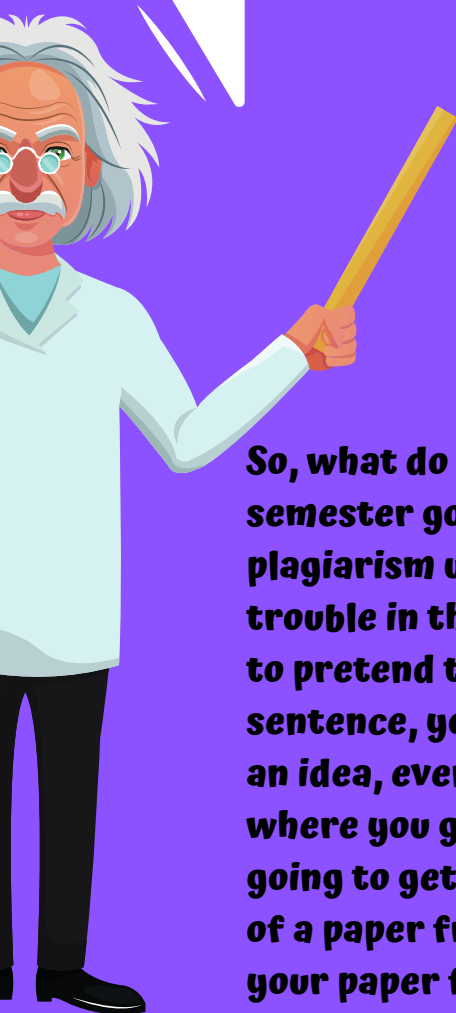


"Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Accordingly, academic dishonesty is prohibited in The City University of New York (CUNY) and at New York City College of Technology (City Tech) and is punishable by penalties, including failing grades, suspension, and expulsion "

City Tech's Policy on Academic Integrity



Plagiarism and Integrity

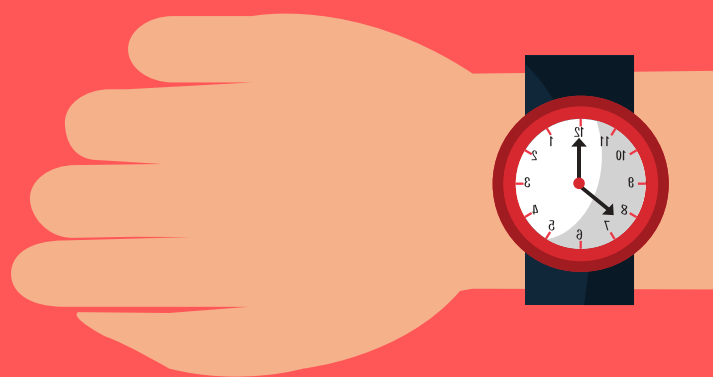
What that statement above is saying, more or less, is that it is the job of the college to teach you what "academic honesty" is, but it is your responsibility not to plagiarize, not to cheat and to do your own work. Please note that if you are not academically honest, you can get expelled, so this policy is very very important.

So, what do we mean by academic honesty? We'll discuss it as the semester goes on, and I also suggest that you look at the handout on plagiarism under "resources," but basically, where you will really get in trouble in this class is by using someone else's words or ideas and trying to pretend they are your own. In other words-- if you didn't write a sentence, you need to put quotes around it! And if you didn't come up with an idea, even if you're not quoting it directly, you need to acknowledge where you got that idea. Look, if you mistakenly forget to cite, you're not going to get in trouble, but if you buy a paper or cut and paste huge chunks of a paper from articles on the internet, or get your girlfriend to write your paper for you, you will face disciplinary action. It's not worth it.

Important Deadlines

(Subject to change, but I try my best to keep these solid.)

- **Unit 1: February 21**
- **Unit 2: March 14**
- **REVISION 1: April 2**
- **Unit 3: April 18**
- **REVISION 2: May 9**
- **Unit 4 and final portfolio: May 16**
- **Final Exam: May 21**



Again, please remember, all papers are required to pass this class! Even if you are so late turning the paper in that you can only get a failing grade, you must turn the paper in!

A note on Conference Hour

First of all, yes. It is required. And it is counted as a completely separate period (meaning if you miss it, it's a whole absence.) But what is it for?

Well, there's a lot to learn in 1101: organization, research, critical thinking, grammar, sentence structure, syntax, vocabulary. And the extra hour gives us time to go over the things we need most extra help with. In my experience, people who come to this hour do better on their papers, because they get that extra help!

There will be 5-6 quizzes throughout the semester during the conference hour that will cover key concepts. These quizzes will make up 10% of your final grade.



What you've read here is a long list of rules, regulations and explanations. Sometimes it can sound overwhelming. I promise you, I have reasons for every little policy. **Come talk to me** if you are confused about anything, if you are having a hard time reading the texts, knowing what plagiarism is, issues with someone in class, with group work, with me, whatever. **Come talk to me** if you're excited! **Come talk to me** (or email me) if you have a disability or a difficulty (diagnosed or undiagnosed) that means you need to do things a different way than I've asked you to do things here or as the class progresses. You do NOT have to tell me anything private you don't want to—but if you need to sit near a door or in a corner to feel comfortable, or close to me so you can hear better or anything like that, you will have to express what those needs are. I won't pry—and I totally get it.

