**Glen Williams**

1504 Ocean Avenue

Brooklyn, New York 11230

Telephone: 646.853.3722

E-mail: gwilliams1213@aim.com

**Skills:**

Microsoft Word and /Excel

Filing, Data Entry, Type

**Experience:**

**Old Navy** Brooklyn, New York

**Sale Associate/ Cash Handler**  09/2011-Present

* Maintain awareness of all promotions and advertisements.
* Acknowledge and greet the customer within ten feet of entering the area
* Educate customers on the benefits of Old Navy Card.
* Support cashier and fitting room as immediate backup
* Maintain neat, clean and organized sales floor through organizing, hanging and folding merchandise
* Drives results and enhances the customers experience by providing exceptional service that supports Old Navy's Service Vision
* Receive, count, track, record, secure, transport or deposit cash money

 Brooklyn, New York

**Oasis Day Camp (Group Leader)** 07/2012-08/2012

* Bringing campers safely to each activity, following street crossing procedures and
* providing them with entertaining cheers along the way
* Checking in each camper on the camper attendance sheet. Make note of any parent communications on the sheet.
* Supervised and organized educational and recreational activities for children
* Carefully supervise campers as they change in the locker room.
* Maintained a clean and safe working environment

**M&M World (Character Buddy/ Guest Experience Associate) Time Square, New York**

* Maintain awareness of all promotions and advertisements.
* Acknowledge and greet the customer within ten feet of entering the area
* Maintain neat, clean and organized sales floor through organizing, hanging and folding merchandise
* Provide Entertainment for the customers
* Drives results and enhances the customers experience by providing exceptional service

**Barnes & Noble (Head Cashier) Manhattan, New York**

* Receive, count, track, record, secure, transport or deposit cash money
* Maintain awareness of all promotions and advertisements.
* Educate customers on the benefits of Membership Program.
* Drives results and enhances the customers experience by providing exceptional service
* .Maintain neat, clean and organized sales floor

**Education:**

CUNY City College of Technology Brooklyn, New York

B.S in Human Service

Field that focuses on preventing and remediating problems, while striving to improve 08/2011- Present

the overall quality of life in our communities.

CUNY Medgar Evers College Brooklyn, New York

A.A in Liberal Arts 07/2010 -07-2011

Edward R. Murrow High School Brooklyn, New York

Regents Diploma in Communication Arts 09/2006 -06 2010