

Dental hygiene student

Friendly and effective dental hygienist dedicated to delivering optimal care and providing high-caliber patient counseling. A passion for providing dental health education and care, assistance and nurturing with a goal of promoting a healthy lifestyle.

Education

- New York City College of Technology
Associate of Applied Science in Dental Hygiene, June 2021
 - Institute of Career Continuity, 2018
Certified Phlebotomy & EKG Technician
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Skills

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| ○ Arestin Certified | ○ Plaque & calculus removal with hand scaling and SRP skills |
| ○ Certificate of Local Anesthesia | ○ Alginate impressions |
| ○ CPR/AED Certified | ○ Sealant application |
| ○ Oral cancer screening | ○ Fluoride treatment |
| ○ Taking digital x-rays | |
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Language: Russian/Uzbek/English

Experience

Dental Assistant
2019

Oral & Maxillofacial Surgery/ January 2019-May

- Prepared patients for X-rays, electrocardiograms, suture removal and dressing changes
- Supported duties for diagnostic and technical treatment procedures, such as setting up and operating special medical equipment and apparatus.
- Obtained client medical history, including medication information, symptoms and allergies.
- Promoted office efficiency, coordinating charts, completing insurance forms and helping patients with diverse needs.
- Prepared patients for X-rays, electrocardiograms, suture removal and dressing changes

Receptionist
2020

Belilovsky Pediatrics/ August 2019-April

- Compiled physical and digital paperwork to meet business and patient needs, including charts, reports and correspondence.
- Interviewed patients to collect medical information and insurance details.
- Answered multi-line phone system and directed callers to requested personnel and departments. Transmitted information or documents to customers, using computer, mail or facsimile machine.

Data Entry
2016-Mar 2017

9th Street Vision Center/ Sep

- Read source documents such as canceled checks, sales reports, or bills, and enter data in specific data fields or onto tapes or disks for subsequent entry, using keyboards or scanners.
 - Compile, sort and verify the accuracy of data before it is entered.
 - Compare data with source documents, or re-enter data in verification format to detect errors.
 - Store completed documents in appropriate locations.
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