

School of Professional Studies
Gen Ed Department Course Coordination Liaisons Meeting

AGENDA

Time: 12:45-2:00 pm

Date: November 12, 2015

Location: N621 SoPS conference room

Participants: Course Coordination Liaisons

12:45pm Gathering / Welcome and introductions round the table

1:00pm Gen Ed Working Group member/recorder, Susan Phillip
Gen Ed Working Group member/facilitator, Renata Ferdinand
Gen Ed Working Group, Co-Director Maria Bilello
Gen Ed Working Group, Co-Director Renata Budny

1:02pm Introductory remarks by Dean David Smith, SoPS

1:05pm Review role of Course Coordination Liaison

Liaison Charge: 2 year commitment as a part of a continuous cycle of defining, delivering, refining, and sharing effective course coordination practices with the School and Gen Ed and Assessment Committees

1:10pm Progress reports by each department Course Coordination Liaison

Discussion

1:50pm Summary and future plans

- Explore L4: upload an assignment that you would like to share on OpenLab
- Participate in 'Knowing Brooklyn' theme developed by **CityTech GenEDGE**
- Email CCLiaisonWorkshop reporting form due November 6th to your Gen Ed CCLWorking Group Questions? email Renata Budny rbudny@citytech.cuny.edu
- Consider re-newing for 2 more years as department CCLiaison or 'pass the baton' in conversation with department chair by early Feb. New 2-yr cycle begins fall'16
- Present the results of your CCL GenEd workshop in Spring 2016(TBD) to CCL across disciplines: what works / what challenges / how to continue useful efforts
- Participate in Spring 2016: March TBD progress meeting with school CCLiaisons