

## **Role of Course Coordination Liaison within the department and school and across the College**

**Liaison Charge:** 2 year commitment as part of a continuous cycle of defining, delivering, refining, and sharing effective course coordination practices with the School and Gen Ed Committees

**Long-term Goal:** Design a college-wide framework that supports course coordination, integrates selected Gen Ed SLO/s in each course, and review the process on a cyclical basis in sync with Gen Ed Assessment cycle.

### **Tasks:**

Fall 2014 -

Participate w/ liaisons in developing a school-wide broad definition of course coordination

January 22, 2015

Participate w/college-wide CC liaisons/program coordinators in 1<sup>st</sup> annual GenEd Day

Spring 2015 –

Work with the department to develop (review) a written description of the responsibilities  
Develop a shared understanding of this service to the dept.

Align part- and full-time faculty access to resources, communication strategies, and  
Deliver specific professional development centered on a selected Gen Ed SLO.

Participate in a ‘train-the-trainer’ workshop presented by GenEd/LivingLab/FacultyCommons

Choose ONE course in department or discipline to use as a model for development of  
GenEd professional development as a part of course coordination

Participate in a progress report meeting with Liaisons and School Dean (March)

Fall 2015 –

Implement Gen Ed professional development workshop w/ all part- and full-time faculty

Participate in a progress report meeting with Liaisons and School Dean (October)

Report to Gen Ed Committee on progress /CC liaisons-presentation on Best Practices(November)

Spring 2016 –

Work with the department to choose a new liaison and course to continue work

REPEAT .... Steps from spring 2015 ...

<b>Departmental Course Coordination Liaisons - Fall 2014 through Spring 2016</b>			
<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>DEPARTMENT</b>	<b>EMAIL ***</b>
<b>SCHOOL OF ARTS AND SCIENCES AND LIBRARY</b>			
Karl	Botchway	Dean, SAS	
Stephen	James	African American Studies	
Jeremy	Seto	Biological Sciences	
Peter	Spellane	Chemistry	
Julian	Williams	English	
Denise	Scannell-Guida	Humanities	Dscannell@citytech.cuny.edu
Nadia	Benakli	Mathematics	
Lufeng	Leng	Physics	
Jean	Hillstrom	Social Science	
Anne	Leonard	Library	
<b>SCHOOL OF PROFESSIONAL STUDIES</b>			
David	Smith	Interim Dean, SPS	
Jierong	Cheng	Business	
Hon Jie	Teo	Career and Technology Teacher Education	Hteo@citytech.cuny.edu
Susan	Davide	Dental Hygiene	
Claire	Stewart	Hospitality Management	
Josef	Bohm	Health Services Administration	
Mery	Diaz	Health and Human Services	
Jeannette	Espinoza	Law and Paralegal Studies	
Lisette	Santisteban	Nursing	
Celeste	Waddy	Nursing	
Eric	Lobel	Radiologic Technology and Medical Imaging	
Avis	Smith	Restorative Dentistry	
Joseph	Sollecito	Vision Care Technology	

<b>SCHOOL OF TECHNOLOGY AND DESIGN</b>			
Kevin	Horn	Dean, STD	
Jason	Montgomery	Architectural Technology	
Yu	Wang	Computer Engineering Technology	
Doug	Moody	Computer Systems Technology	
Steven	Brodeur	Communication Design	
Hamidreza	Norouzi	Construction Management and Civil Engineering Technology	
Asm Delowar	Hossain	Electrical and Telecommunications Engineering Technology	Ahossain@citytech.cuny.edu
Kevin	Patton	Entertainment Technology	
Catherine	Cullen	Environmental Control & Facilities Management	
Ozlem	Yasar	Mechanical Engineering Technology	

<b>5<sup>th</sup> Year Living Laboratory Fellows</b>			
Jonas	Reitz	Living Lab PI	
<b>COURSE CHANGE LEADERS</b>			
Peter	Catapano	Social Science - History	
Mery	Diaz	Health and Human Services	Note: Dept. CC Liaison
Tanya	Goetz	Communication Design	
John	McCullough	Entertainment Technology	Note: Gen Ed Steering Com.
Jason	Montgomery	Architectural Technology	Note: Dept. CC Liaison
Susan	Phillip	Hospitality Management	Note: CCL Working Group
Jeremy	Seto	Biological Sciences	Note: Dept. CC Liaison
<b>COMMUNICATION LEADERS</b>			
Anna	Matthews	Dental Hygiene	
Laura	Westengard	English	

<b>General Education Course Coordination Working Group</b>			
Alexander	Aptekar	Architectural Technology	
Nathan	Astrof	Biological Sciences	
Maria-Elena	Bilello	Dental Hygiene	
Pamela	Brown	Associate Provost	
Renata	Budny	Restorative Dentistry	
Marta	Effinger-Chrichlow	African American Studies	
Renata	Ferdinand	English	
Gretta	Fernandes	Health and Human Services	
Asm Delowar	Hossain	Electrical and Telecommunications Engineering Technology	Note: Dept CC Liaison

Jennett	Ingrassia	Radiologic Technology and Medical Imaging	
Julia	Jordan	Faculty Commons	
Kara	Pasner	Vision Care Technology	
Susan	Phillip	Hospitality Management	Note: 5 <sup>th</sup> Yr. LLab Fellow
Jose M.	Reyes Alamo	Computer Engineering Technology	JReyesAlamo@
Benjamin	Shepard	Health and Human Services	

\*\*\* All email addresses are first initial last name @citytech.cuny.edu with the exception of those that are listed above

Note: faculty who are participating in more than one aspect of Gen Ed

**Important General Education Learning Outcomes —adopted by College Council March 2013**  
**New York City College of Technology aspires to be a living laboratory where General Education**

- is represented by a mutually accepted core of knowledge, skills, and values that permeate all courses, not only in the liberal arts and sciences, but across the majors.
- makes rich use of the physical, historical, economic, and cultural aspects of our location in a diverse urban community
- stresses active learning and creative problem solving
- encourages engagement in personal, professional, and civic communities
- integrates theory/ knowledge and hands-on/ application
- maintains a global focus/ perspective
- is communications intensive

<p><b>KNOWLEDGE</b>          Develop knowledge from a range of disciplinary perspectives, and develop the ability to deepen and continue learning.</p>	<p><b>Breadth of knowledge</b></p> <ul style="list-style-type: none"> <li>• Value knowledge and learning</li> <li>• Understand and appreciate the range of academic disciplines and their relationship to the fields of professional and applied study.</li> <li>• Use the arts, sciences and humanities as a forum for the study of values, ethical principles, and the physical world.</li> </ul> <p><b>Depth of knowledge</b></p> <ul style="list-style-type: none"> <li>• Engage in an in-depth, focused, and sustained program of study</li> <li>• Pursue disciplined, Inquiry-based learning in the major.</li> </ul> <p><b>Lifelong learning</b></p> <ul style="list-style-type: none"> <li>• Show curiosity and the desire to learn.</li> <li>• Acquire tools for lifelong learning—how to learn, how they learn, knowledge of resources.</li> </ul> <p><b>Communication</b></p> <ul style="list-style-type: none"> <li>• Communicate in diverse settings and groups, using written (both reading and writing), oral (both speaking and listening), and visual means, and in more than one language.</li> </ul> <p><b>Inquiry/ Analysis</b></p> <ul style="list-style-type: none"> <li>• Derive meaning from experience, as well as gather information from observation.</li> <li>• Understand and employ both quantitative and qualitative analysis to describe and solve problems, both independently and cooperatively.</li> <li>• Employ scientific reasoning and logical thinking.</li> <li>• Use creativity to solve problems.</li> </ul>
<p><b>SKILLS</b>          Acquire and use the tools needed for communication, inquiry, analysis, and productive work.</p>	<p style="text-align: right;">→</p>

<p><b>INTEGRATION</b> Work productively within and across disciplines.</p>	<p><b>Information Literacies</b></p> <ul style="list-style-type: none"> <li>▪ Gather, interpret, evaluate, and apply information discerningly from a variety of sources.</li> </ul> <p><b>Systems</b></p> <ul style="list-style-type: none"> <li>▪ Understand and navigate systems</li> </ul> <p><b>Integrate Learning</b></p> <ul style="list-style-type: none"> <li>▪ Resolve difficult issues creatively by employing multiple systems and tools.</li> <li>▪ Make meaningful and multiple connections among the liberal arts and between the liberal arts and the areas of study leading to a major or profession.</li> </ul>
<p><b>VALUES, ETHICS, AND RELATIONSHIPS</b> Understand and apply values, ethics, and diverse perspectives in personal, professional, civic, and cultural/global domains.</p>	<p><b>Professional/Personal Development</b></p> <ul style="list-style-type: none"> <li>▪ Demonstrate intellectual honesty and personal responsibility.</li> <li>▪ Discern consequences of decisions and actions</li> <li>▪ Demonstrate intellectual agility and the ability to manage change.</li> <li>▪ Work with teams, including those of diverse composition. Build consensus.</li> <li>▪ Respect and use creativity.</li> </ul> <p><b>Ethics/Values</b></p> <ul style="list-style-type: none"> <li>▪ Transform information into knowledge, and knowledge into judgment and action.</li> <li>▪ Assume responsibility for social justice</li> </ul> <p><b>Community/Civic Engagement</b></p> <ul style="list-style-type: none"> <li>▪ Demonstrate social and civic knowledge [regarding social, political, economic, and historical issues].</li> <li>▪ Understand organizations and histories underlying government in global context</li> <li>▪ Apply knowledge and analyze social, political, economic, and historical issues.</li> <li>▪ Show ability to contribute actively by applying knowledge to the identification and analysis of societal and professional problems to enact solutions.</li> </ul> <p><b>Global/ Multicultural Orientation</b></p> <ul style="list-style-type: none"> <li>▪ Demonstrate expanded cultural and global awareness and sensitivity.</li> <li>▪ Discern multiple perspectives.</li> <li>▪ Use awareness of cultural differences to bridge cultural and linguistic barriers.</li> <li>▪ Demonstrate proficiencies and capacities in dealing with a diverse society.</li> <li>▪ Communicate across cultural and linguistic barriers.</li> </ul>