**Friday, Feb 5, 2016**

Committee Members

**Present:**

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| --- | --- | --- | --- |
| Navid Allaverdi-Pur | Construction Management | | [NHajiAllahverdiPur@citytech.cuny.edu](mailto:NHajiAllahverdiPur@citytech.cuny.edu) |
| Alexander Aptekar | Architectural Technology | [AAptekar@citytech.cuny.edu](mailto:AAptekar@citytech.cuny.edu) | |
| Nathan Astrof | Biological Sciences | | Nastrof@citytech.cuny.edu |
| Pamela Brown | Associate Provost | | PBrown@citytech.cuny.edu |
| Renata Budny | Restorative Dentistry | | RBudny@citytech.cuny.edu |
| Renata Ferdinand | English | | RFerdinand@citytech.cuny.edu |
| Gretta Fernandes | Human Services | | GFernandes@citytech.cuny.edu |
| Jennett Ingrassia | Radiologic Technology and Medical Imaging | | JIngrassia@citytech.cuny.edu |
| Julia Jordan | Hospitality Management | | JJordan@citytech.cuny.edu |
| Kara Pasner | Vision Care Technology | | [KPasner@citytech.cuny.edu](mailto:KPasner@citytech.cuny.edu) |
| Susan Phillip | Hospitality Management | | [SPhillip@citytech.cuny.edu](mailto:SPhillip@citytech.cuny.edu) |
| Jose. M. Reyes Alamo | Computer Engineering Technology | | [JReyesAlamo@citytech.cuny.edu](mailto:JReyesAlamo@citytech.cuny.edu) |
| Maura Smale | Library | | [MSmale@citytech.cuny.edu](mailto:MSmale@citytech.cuny.edu) |

**Absent/Excused**

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| Maria-Elena Bilello | Dental Hygiene | [Mbilello@citytech.cuny.edu](mailto:Mbilello@citytech.cuny.edu) |
| Asm Delowar Hossain | Electrical and Telecommunications Engineering Technology | [AHossain@citytech.cuny.edu](mailto:AHossain@citytech.cuny.edu) |

**Minutes Working Group**

**Tasks**

1. The group accepted the minutes of Dec 11, 2015
2. The group reviewed 2016-2018 charge and discussed the new cycle
3. Members of the group were asked to contact their liaisons regarding the next term
4. A document explaining the groups’ work and direction was distributed and will be included in Welcome Packet
5. Julia discussed the possibility of presenting the groups work at the 2016 Cue conference. AP Brown volunteered to write an abstract.
6. The group received a presentation from L4-Living lab organizers and was encouraged to contribute ideas for the L4 library of activities.
7. Members of the group were invited to attend the March 4 College Assessment Forum in N632 from 9:30 – 11:00.