DATE

Dear NAME:

On behalf of the General Education Committee, we would like to thank you for agreeing to serve as a Departmental Course Coordination Liaison for the next two years beginning Fall 2016 through Spring 2018. Your work as a liaison supports the General Education Course Coordination Working Group’s mandate to create and maintain a framework for course coordination throughout the College.

Your leadership effort will support course coordinators as they collaborate with their full- and part-time colleagues in strengthening course learning goals, sharing resources and teaching techniques.

We welcome you and appreciate your willingness to contribute to the success of our students and the College.

Sincerely,

*Members, General Education Committee Course Coordination Working Group*

Navid Allahverdi-Pur, Construction Management and Civil Engineering Technology

Alexander Aptekar, Architectural Technology

Nathan Astrof, Biological Sciences

Maria-Elena Bilello, Dental Hygiene, Co-chair

Pamela Brown, Associate Provost

Renata Budny, Restorative Dentistry, Co-chair

Martha Effinger-Crichlow, African American Studies (fellowship leave)

Renata Ferdinand, English

Gretta Fernandes, Human Services

Asm Delowar Hossain, Electrical and Telecommunications Engineering Technology

Jennett Ingrassia, Radiologic Technology and Medical Imaging

Julia Jordan, Hospitality Management

Anne Leonard, Library (fellowship leave)

Kara Pasner, Vision Care Technology

Susan Phillip, Hospitality Management

Jose M. Reyes Alamo, Computer Engineering Technology

Benjamin Shepard, Health and Human Services (fellowship leave)

Maura Smale, Library