

Gazi Azim

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EDUCATION

City College of Technology

New York, NY

Expected Graduation Date: May 2027

WORK EXPERIENCE

Catholic Charities Brooklyn & Queens

Brooklyn, NY

Teachers Aide

05/2022 – Present

- Provided support to staff and students, conducting various teaching styles to create a safe learning environment for over 200 students
- Created and assisted teachers with lesson plans that resulted in a 25% increase in student achievement.
- Arranged classroom daily and prior to Fall and Spring sessions for a class of 25 students, ensuring a well-organized and conducive learning environment..

Jackie's Kids

Queens, NY

Store Associate

07/2021 – 04/2022

- Assisted customers by providing information and resolving their complaints.
- Calculated total payments received during a time period, and reconcile this with total sales.
- Performed duties of restocking products, assisting in stock rotation, and store maintenance by ensuring clean and neat conditions.
- Solicited sales of new or additional services or products.
- Received payment by cash, check, credit cards, vouchers, or automatic debits.
- Issued receipts, refunds, credits, or change due to customers.

Private Home Tutor

New York, NY

Private

02/2020 – 04/2021

- prepare lessons by studying lesson plans, reviewing textbooks in detail to understand topics they will be teaching and providing additional projects if needed during a session.
- Worked one-on-one with students seeking assistance in multiple learning areas.
- Assisting students with homework, projects, test preparation, papers, research and other academic tasks.

SKILLS

Applications: MPOS System, Microsoft Suite, Google Suite.

Languages: Fluent in Bengali.