**New York City College of Technology**

The City University of New York

300 Jay Street, Brooklyn, NY 11201-2983

Department of English

**Date:** October 25, 2018

**To:** First Year Writing Committee(George Guida, Carrie Hall, Suzanne Miller, Jody Rosen, Patricia Rudden, Jennifer Sears, Aaron Barlow, Leigh Gold).

**CC:** Nina Bannett, Anne Leonard (Library), Lisa Blankenship (Baruch)

**From:** Robert Lestón

**Re:** First Year Writing Curriculum Committee Meeting

**AGENDA**

1. Call to order.
2. Review and approval of minutes
3. Next meetings—November 8th, 29th, Dec. 11th
4. Library Survey Update
5. Brief Chair’s Report
   1. Professional Development Update for Part Timers
   2. 1121 Pilot Committee
      1. Revising SLO’s and curriculum to be presented next meeting, the 8th.
6. Special Guest: Lisa Blankenship (Baruch College) to discuss assessment practices at Baruch.
7. Good and Welfare