

NAME: \_\_\_\_\_

**ENG 1101  
RESPONSE ESSAY  
PLANNING SHEET**

As always, read the test prompt carefully before you begin. This sheet is organized around a classic five section format. Address every part of the prompt you are given.

**INTRODUCTORY PARAGRAPH**

Opening statement identify the general topic of your essay:

Identify the essay you are responding to (title, author, author's thesis). Credit the author in every sentence and use 3<sup>rd</sup> person.

**Transition and conclude** by identifying your *responsive* thesis/argument, using first person.

**BODY PARAGRAPH/SECTION 1**

**Transition into your Topic Sentence:** Identify the first point you are presenting to legitimize your thesis.

**Transition into your Support:** a, b, and c can appear in any order:

a. Show how this topic supports your thesis. (Consider description, definition, comparison, narrative, or cause and effect strategies.)

b. Integrate a reference to the essay you are responding to that supports your thesis. Use a paraphrase or a direct quote with a paraphrase.

c. Respond to this reference. Connect this reference to your topic sentence and argument.

**Transition and Conclude:** Connect the topic of this section to your thesis statement identified in the introductory paragraph.

**BODY PARAGRAPH/SECTION 2**

**Transition into your Topic Sentence:** Identify the second point you are presenting to legitimize your thesis.

**Transition into your Support:** a, b, and c can appear in any order:

a. Show how this topic supports your thesis. (Consider description, definition, comparison, narrative, or cause and effect strategies.)

b. Integrate a reference to the essay you are responding to that supports your thesis. Use a paraphrase or a direct quote with a paraphrase.

c. Respond to this reference. Connect this reference to your topic sentence and argument.

**Transition and Conclude:** Connect the topic of this section to your thesis statement identified in the introductory paragraph.

### BODY PARAGRAPH/SECTION 3

**Transition into your Topic Sentence:** Identify the third point you are presenting to legitimize your thesis.

**Transition into your Support:** a, b, and c can appear in any order:

a. Show how this topic supports your thesis. (Consider description, definition, comparison, narrative, or cause and effect strategies.)

b. Integrate a reference to the essay you are responding to that supports your thesis. Use a paraphrase or a direct quote with a paraphrase.

c. Respond to this reference. Connect this reference to your topic sentence and argument.

**Transition and Conclude:** Connect the topic of this section to your thesis statement identified in the introductory paragraph.

### CONCLUDING PARAGRAPH

**Transition into your Topic Sentence:** Restate your thesis.

**Transition into your Support:** Summarize your topic sentences

*Briefly* mention the essay and/or the author's thesis

**Transition and Conclude:**

Offer a closing remark on the overall topic.

TIP: Reread the prompt and confirm you have answered all parts of the assignment.



This work is licensed under a [Creative Commons Attribution-NonCommercial-ShareAlike 3.0 Unported License](https://creativecommons.org/licenses/by-nc-sa/3.0/). Original created by Jennifer Sears