Your name:

Whose paper are you editing:

**Peer Editing Checklist**

Put a checkmark on anything the paper adequately contains. Make notes on what the writer did well in this area or do not put a check mark and tell your partner what you suggest they work on in this area. You should have comments for *every* item.

Once you have received this checklist from your partner, consider their suggestions and make the necessary changes. Then, attach their checklist to your paper *and turn them both in* on October 18th. It would be wise to keep a copy of the checklist send to your partner as well.

**Organization:**

**Introduction**

\_\_\_\_\_ **General statement(s).** Does the essay begin with a very general introduction of the topic?

\_\_\_\_\_ **Introduction of Topics.** What are the topics?

\_\_\_\_\_ **Thesis.** Is the thesis clear and connected to the rest of the introduction? Is the thesis supported by the essay’s body?

**Body**

\_\_\_\_\_ **Topic sentence(s).** Does each paragraph begin with a clear topic sentence? What are the topics of each paragraph?

\_\_\_\_\_ **Discussion, support, evidence, etc.** Is the topic of the paragraph supported and discussed in some manner?

\_\_\_\_\_ **One topic per paragraph.** Does each paragraph’s discussion match its topic sentence? Do these topics match what was introduced in the introductory paragraph?

\_\_\_\_\_ **Transitions.** Does the discussion flow naturally? Are there clear transitions between ideas and/or paragraphs?

**Conclusion**

\_\_\_\_\_ **Reword.** Does the conclusion reword the thesis from the introduction? Is it the same idea as the original thesis?

\_\_\_\_\_ **Remind.** Does the conclusion briefly mention the main topics of the paper?

\_\_\_\_\_ **Relate.** Does the conclusion feel finished?

\_\_\_\_\_ **No new information.** Does the conclusion *only* cover things discussed in the body of the paper?

**Grammar and Fluency:**

**Grammar:** Everyone makes mistakes. Which grammar error(s) did you see most frequently? Look at the error correction symbols worksheet to see examples of different grammatical issues.

**Fluency:** Did most of this paper read clearly and comfortably, or was there awkward or confusing phrasing? Point out an area that confused you because of grammatical errors or because the wording was unclear or confusing (not fluent). The paper may be excellent overall, but on a first draft, there is always room for improvement somewhere.