Francoise M. Mercier

735 Ocean Ave Apt. # 1B

Brooklyn, NY 1226

Mrs. Mary Christianson

Director of MLTC

33 Irving Place 11 Floor

New York, NY 10003

Dear Mrs. Chistianson,

I very much enjoyed speaking with you about the opportunity to work with your organization in the role of case manager. My experience in case management seen to be a good match for the position you described. I bring with me to the position an extensive knowledge of MLTC and CHHA.

My presentation skills allow me to communicate effectively with others, as well as keep my team up to date on our progress. During my interview I neglected to mention the series of classes I took in public speaking. It was very interesting and provided me the confidence I possess now while organizing and presenting a project.

Thank you for taking the time to speak with me. If you have any additional questions, please feel free to contact me. I look forward to hearing from you about this position.

Best Regards

Francoise M. Mercier, RN