**Bad Work Calls**

* Not focused
* Confusion
* Too many People
* Bad communication
* Tardiness
* Disorganized
* Missing or wrong tools/Hardware
* Non-standard Construction
* Distraction
* Unprepared
* Unable to get answers
* Not enough task
* Redo task
* Trips to tool Cage
* No clear leader
* Workflow – wrong priorities/work order
* Choke point
* Stubbornness
* Unsafe

**Thing to do for work Call:**

|  |  |  |
| --- | --- | --- |
| Before | During | After |
| Coordinate with Others | Delegate (list tasks, give  Deadline Clear  Clear Instr.) | Set Goals for next call |
| Check tools/hardware/drawings | Be available | Check tools/hardware |
| Prepare on the space | Follow Up | Problems Solve |
| Prioritize your tasks | Motivate/encourage | Asses Progress |
| Estimate time | Find/solve Problems | Determine crew needs |
| Problems solve | Give written List | Transit issues (tell crew) |
| Reflect on prior calls | Be Aware |  |
| Critical Path | Break up Crew |  |
|  | Sense of Urgency |  |

**The 5 P’s**

**Prior**

**Planning**

**Prevents**

**Poor**

**Performance**