

THE POSTMAN CALENDAR

SEPTEMBER 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Post jobs for SM and designers and auditions	3	4	5	6	7
8	9	10	11	12	13	14
15	16 Hire SM	17	18	19	20 Hire designers	21
22	23	24	25	26	27 SM and director meeting	28
29	30					

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THE POSTMAN CALENDAR

OCTOBER 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Auditions	2	3	4 Call backs	5
6	7 Casting posted	8 Costume and set design due	9	10	11	12
13	14 Equity day off Costume and set build begins	15 Design meeting	16	17	18	19 Table read with designers 3-6pm
20	21	22 Production meeting	23	24	25	26
27	28 Equity day off	29 Reh 6-9pm Design meeting	30 Reh 6-9pm	31 Reh 6-9pm		

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THE POSTMAN CALENDAR

NOVEMBER 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Reh 6-9pm	2
3	4 Equity day off Production meeting	5 Reh 6-9pm	6 Reh 6-9pm	7 Reh 6-9pm	8 Reh 6-9pm	9
10	11 Equity day off Production meeting	12 Designer run through Reh 6-9pm	13 Reh 6-9pm	14 Reh 6-9pm	15 Lights and sound plot due Reh 6-9pm	16
17	18 Equity day off Production meeting	19 Reh 6-9pm Design meeting	20 Reh 6-9pm Set build com- plete	21 Reh 6-9pm Paper tech	22 Equipment delivery lites and sound Reh 6-9pm	23 Install lights over stage
24 Install lights foh and install audio	25 Equity day off Scenic load in	26 Scenic load in	27 Quiet time	28 focus	29 Cue to cue	30 10 of 12

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THE POSTMAN CALENDAR

DECEMBER 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 10 of 12	2 Equity day off	3 Dress 6pm	4 Dress 6pm	5 Final Dress 8pm	6 Performance 8pm	7 Performance 8pm
8 Strike set and costumes	9 Strike props and wardrobe Strike lights and sound	10 Paint stage black	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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