

# ENG 1101: English Composition I

New York City College of Technology

Section D492/C492 | Fall 2019  
Mon & Wed 4:00 - 5:15 pm | Namm 701  
Mon & Wed 5:20 - 5:45 pm | Namm 701

Instructor | Sarah Paruolo  
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Office Hours: Mon 3:00-4:00pm | Namm 506

## COURSE DESCRIPTION

This is an introductory college-level course in communication skills that further develops your reading, analyzing, researching, and writing skills through readings and assignments. What you do in this class is not important simply for completing a requirement, as the skills you work on here will be crucial to your success in your chosen course of study going forward.

## COURSE OBJECTIVES

- 1. Read and listen critically and analytically in a variety of genres and rhetorical situations:** Identify and evaluate exigencies, purposes, claims, supporting evidence, and underlying assumptions in a variety of texts, genres, and media.
- 2. Adapt to and compose in a variety of genres:** Adapt writing conventions in ways that are suitable to different exigencies and purposes in a variety of contexts, including academic, workplace, and civic audiences. When appropriate, repurpose prior work to new genres, audiences, and media by adjusting delivery, design, tone, organization, and language.
- 3. Use research as a process of inquiry and engagement with multiple perspectives:** Learn to focus on a topic and develop research questions that lead to propositions and claims that can be supported with well-reasoned arguments. Persuasively communicate and repurpose research projects across a variety of contexts, purposes, audiences, and media. Demonstrate research skills through attribution and citation gathering, evaluating, and synthesizing both primary and secondary sources. Learn how to use appropriate citation styles depending on disciplinary and situational requirements (MLA, APA, Chicago, etc.).
- 4. Use reflection and other metacognitive processes to revise prior assumptions about reading and writing and transfer acquired knowledge into new writing situations.** Students write reflections of their own reading and writing process from the beginning and throughout the semester with the intention to transfer their acquired knowledge about genre and composing practices into new writing situations.
- 5. Demonstrate the social and ethical responsibilities and consequences of writing:** Recognize that first year writing includes academic, workplace, and civic contexts, all of which require careful deliberation concerning the ethical and social ramifications concerning fairness, inclusivity, and respect for diversity. Write and revise for academic and broader, public audiences accordingly.
- 6. Compose in 21st Century Environments:** Learn to choose among the most current and effective delivery methods for different composing situations. Students learn to compose in new media environments, including alphabetic texts, still and moving images, sonic, and mixed media compositions. Use digital media platforms appropriate to audience and purpose.

## REQUIRED TEXTS

All required texts will be posted on OpenLab or distributed in class.

It is your responsibility to have a *printed* (not electronic) copy of the text that will be discussed in class each day.

## GRADING

10% Preparation & Participation	15% Essay #1 (Personal Narrative)
15% Homework (HW)	15% Essay #2 (Argumentative Essay)
10% Midterm Exam	20% Essay #3 (Research Project)
15% Final Exam	

\*\*You MUST pass the Final Exam in order to pass the course.\*\*

## ATTENDANCE

Although attendance is not graded on its own, your presence is crucial to being successful in this course. The readings and essays are only part of the course as the lectures, discussions, debates, and collaborations that occur during class time are essential to a full understanding of the material. Additionally, both your Preparation & Participation, and HW grades will suffer from repeated absences, since both require your presence in class.

Arriving to class late is disruptive; therefore being on time is very important. Attendance is taken at the start of each class session, and students who are not in their seats prepared to begin class will be marked late.

**NOTE:** Things happen, and many of you will have to be absent once or twice over the course of the semester—this is okay. However, please remember that an absence today is **NOT** an excuse for being unprepared tomorrow. If you must miss class, be sure to be responsible about it—check in with your classmates, OpenLab, and me so that you can figure out what you have missed, and how to be prepared for the next class. ***It is your responsibility to be ready to participate immediately upon your return to class.***

## PREPARATION & PARTICIPATION

This grade is based not only on attendance (for you cannot participate if you do not attend), but also coming to class with a copy of the reading, having done the reading, and prepared to be an active participant—this includes: contributing to class discussions, asking questions about readings and assignments, completing in-class writing assignments, as well as participating in peer reviews and other group activities.

Being more than five minutes late to class, leaving early, leaving the classroom constantly, sleeping, emailing, scrolling through facebook or instagram or snapchat or whatever else, talking, doing work for other classes, and **TEXTING** during class are all examples of behavior that do **NOT** demonstrate preparation or participation and will result in deductions from your grade. To avoid temptation, ***I ask that all phones be placed on silent and put away as soon as class begins.***

## ESSAYS

You will be assigned three essays this semester. Essays will be between 2 and 7 pages in length and must be in MLA format. Each essay will have several stages, including drafts, brainstorm, etc. It is important to remember that **ALL** stages of the essay, including Peer Reviews, will count towards your final grade for the assignment. Detailed assignment sheets with due dates for each essay will be posted on OpenLab.

For drafts, you will need to bring two printed, stapled copies to class. Emailed or electronic versions of drafts will **NOT** be accepted. Late drafts will **NOT** be accepted.

For final versions, you will need to include a Revision Memo explaining what changes have been made to your essay; failure to include this will result in a significant deduction from your final essay grade. Final versions will be handed in at the beginning of class, and be accompanied by the drafts (with my comments) and your Revision Memo. Late final versions will lose one letter grade per day, and will **NOT** be accepted after 3 days.

## HOMEWORK [HW]

HWs are intended to aid you in reading and preparing for class. Additionally, HWs are an important part of your grade because they allow you to demonstrate that you have completed the assigned reading and understand concepts from the readings and class discussions. HWs are to be submitted online **BEFORE** the beginning of class (exceptions noted on course schedule) and will not be accepted after class has started. If you are absent on the day a HW is due, it must be submitted before class starts or you will receive a zero—late HWs are **NOT** accepted, even in the case of absences.

## MIDTERM EXAM

The Midterm Exam will be administered on Wednesday, 10/30 during regularly scheduled class time. You will be required to write a five-paragraph essay on an article given to you the class before. You will have the entire class period to complete the assignment. You are *encouraged* to bring a non-electronic dictionary to assist you. More details will be given closer to the date of the exam. If you miss the Midterm Exam, you will **NOT** be allowed to make up the exam and will receive a zero.

## FINAL EXAM

The Final Exam will be administered on Monday, 12/16 during regularly scheduled class time. The exam is the same format as the Midterm. You are *encouraged* to bring a non-electronic dictionary to assist you. If you miss the Final Exam, there is only **ONE** departmental make-up exam, date tbd.

**\*\* NOTE:** You **MUST** pass the Final Exam in order to pass the course. **\*\***

### **EXTRA CREDIT**

You will have three opportunities to earn extra credit this semester by attending Student Success Workshops. You will receive extra credit that is equivalent to one perfect HW for each workshop you attend. The schedule of workshops is posted on OpenLab. You must sign-in and stay for the entire workshop to get credit.

### **EMAIL POLICY**

As per college policy, I will only correspond with you via your City Tech email address (the one that ends with @mail.citytech.cuny.edu). Additionally, I will only send class announcements via OpenLab and/or your City Tech email. Therefore, you are responsible for checking your email daily.

### **OFFICE HOURS**

I am available to meet one-on-one during office hours Mondays from 3:00-4:00pm in Namm 506. Other meeting times are by appointment only. If you are struggling, have questions, or need extra help, office hours are your opportunity to talk with me one-on-one.

### **TUTORING**

There is *free* tutoring available to all students in ENG 1101. You may go if you feel you need extra help with an essay. In some cases, I will require students to go if they are struggling with a particular issue that is not addressed in ENG 1101. Go to the Learning Center on the ground floor of the Library Building to schedule an appointment.

### **ACADEMIC INTEGRITY**

Each student must pursue his or her academic goals honestly and be personally accountable for all submitted work. Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. Accordingly, academic dishonesty is prohibited in The City University of New York and at New York City College of Technology and is punishable by penalties, including failing grades, suspension, and expulsion.

### **ACCESSIBILITY STATEMENT**

City Tech is committed to supporting the educational goals of enrolled students with disabilities in the areas of enrollment, academic advisement, tutoring, assistive technologies and testing accommodations. If you have or think you may have a disability, you may be eligible for reasonable accommodations or academic adjustments as provided under applicable federal, state and city laws. You may also request services for temporary conditions or medical issues under certain circumstances. If you have questions about your eligibility or would like to seek accommodation services or academic adjustments, please contact the Center for Student Accessibility at 300 Jay Street room L-237, 718 260 5143 or <http://www.citytech.cuny.edu/accessibility/>.

### ***A final note...***

*It takes a lot of work and sacrifice to be a successful student on your best days, so facing additional challenges outside of the classroom can seriously compromise your efforts to perform your best. Any student who has difficulty affording groceries or accessing sufficient food to eat every day; or who lacks a safe and stable place to live; or is facing other extreme problems in their life, is urged to contact the Dean of Students or the Counseling Services Center for support. Furthermore, please notify me if you are comfortable doing so. This will enable me to help you locate additional resources.*

Dean of Students:

for the School of Arts & Sciences: Justin Vasquez-Poritz, Namm321, (718) 260-5008 or [jvasquez-poritz@citytech.cuny.edu](mailto:jvasquez-poritz@citytech.cuny.edu)  
for the School of Technology & Design, Kevin Hom, Vorhees806, (718) 260-5525 or [khom@citytech.cuny.edu](mailto:khom@citytech.cuny.edu)  
for the School of Professional Studies, David B. Smith, Namm621, (718) 260-5345 or [dsmith@citytech.cuny.edu](mailto:dsmith@citytech.cuny.edu)  
Counseling Services Center, Namm 108, (718) 260-5030