

# ENG 1101: English Composition I

New York City College of Technology

Section D362/C362 | Spring 2018  
Mon & Wed 1:00-2:15 pm | Namm 519  
Mon 2:30-3:20 pm | Namm 605

Instructor | Sarah Paruolo  
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Office Hours: Mon 11:30-12:30 | Namm 529

## COURSE DESCRIPTION

This is an introductory college-level course in communication skills that further develops your reading, analyzing, researching, and writing skills through readings and assignments. What you do in this class is not important simply for completing a requirement, as the skills you work on here will be crucial to your success in your chosen course of study going forward.

## REQUIRED TEXTS

There are no required texts to purchase for this class. All readings and assignments will be posted on OpenLab, so all students are required to create a free OpenLab account.

## GRADING

10% Preparation & Participation	15% Essay #1
15% HWs	15% Essay #2
10% Midterm	20% Essay #3
15% Final Exam	

**\*\*You MUST pass the Final Exam in order to pass the course.\*\***

## ATTENDANCE

Although attendance is not graded on its own, your presence is crucial to being successful in this course. You are required to come to *both* the classroom and lab sessions. The readings and essays are only part of the course as the lectures, discussions, debates, and collaborations that occur during class time are essential to a full understanding of the material. The College Handbook states that "students who simply stop attending or are absent more than 10% of the hours the course meets will receive a WU (unofficial withdrawal). The WU counts as an F in the computation of the GPA" (22). ***This means having more than FOUR (4) absences will result in automatic failure.*** Being absent from lab is the same thing as being absent from class, both contribute to your maximum of four absences.

Arriving to class late is disruptive for the other students and the instructor, therefore being on time is very important. Attendance is taken at the start of each class session, and students who are not in their seats prepared to begin class will be marked late. For every three lates, you will be given one absence—unless you are more than 15 minutes late to class, in which case you will be marked absent.

**NOTE:** Please remember that an absence is NOT an excuse for being unprepared for the next class. If you miss class, be sure to be responsible about it—check in with your classmates, OpenLab, and me so that you can figure out what you have missed, and how to be prepared for the next class. ***It is your responsibility to be ready to participate immediately upon your return to class.***