

NEW YORK CITY COLLEGE OF TECHNOLOGY
ENG 1101, Section D304, Fall 2014

Location: Namm Rm. 418

Meeting Time: Tues 8:30 -11:00 AM

Office Hours: Weds 9:45 - 10:45 PM and by appointment, Namm Rm. 519

Instructor: Danielle Blau

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COURSE DESCRIPTION

Welcome to English Composition I. In this class, you will learn to write clean, clear, natural-sounding prose. This takes a lot of practice, so we will be writing both in class and at home. You will hand in two formal essays, as well as the beginning stages of a longer research paper. Be prepared to share your work in class, read aloud often, and participate in discussions and class presentations. As we work on expressing our own thoughts on paper, we will be reading essays, articles, poetry, and fiction that can serve as guides and sources of inspiration.

PERFORMANCE OBJECTIVES

- Demonstrate the ability to write clear, logical sentences, using correct spelling, grammar and syntax, and conventional punctuation.
- Paraphrase, summarize, and quote from articles competently.
- Arrive at the start of class, equipped with the appropriate materials for that day (e.g., copies of your work, textbooks, assignments), and ready to show that you have spent quality time with the readings.

TEXTBOOKS & SUPPLIES

- *The Place Where We Dwell: Reading and Writing About New York City*. Juanita But, Mark Noonan, and Sean Scanlan. Dubuque, IA: Kendall/ Hunt Pub Co— **Make sure to get the 3rd Edition.**
- A college-level dictionary, such as the American Heritage Dictionary
- Computer access
- A folder for drafts and assignments
- A binder with loose-leaf paper and/or a notebook—for notes, in-class assignments, etc.
- A notebook—to be used as your Summary Journal (see below)

COURSE REQUIREMENTS & BREAKDOWN

Midterm	15%
Final Exam	15%
Essay 1	15%
Essay 2	15%
Research Project Annotated Bibliography	10%
Summary Journal	10%
Quizzes	10%
Participation (including Attendance and Homework Assignments) & Class Presentation	10%

ESSAY FORMATTING

- Essays must be typed and double-spaced.
- Write in a standard 12-point font (e.g. Times New Roman, Arial, Goudy Old Style).
- Use 1-inch margins on all four sides.
- Staple your pages together before handing them in.

LATE WORK POLICY

You may request an extension in person or via e-mail **one week before the due date** (at the latest). Without my direct consent, late work will be heavily penalized: Your grade for any given assignment will drop 10% for every day it is not turned in.

SUMMARY JOURNAL

- You will hand-write a one-paragraph summary of **every assigned reading** we do in your Journal. As soon as you've finished your reading for class, write up a paragraph summarizing what you've read. This might feel like a chore at first, but writing short summaries of articles will eventually be second nature to you—or at the very least, it will be easier.
- Refer to your “Summarizing An Essay” handout for guidelines.
- This journal is worth **10% of your final grade**. To get full credit for it, you must have one written paragraph per assigned reading—no more, no less. I will be collecting and reviewing journals on the day of the midterm, and then again towards the end of the semester.
- Though **I will only be grading your summaries**, I want you to feel free to also use the Journal to jot down more creative, personal responses to class readings—or to anything else in your life. Record your thoughts about last week's episode of *The Bachelorette*, a weird conversation you overheard on the subway, your idea for a new video game, anything you don't want to forget.

ATTENDANCE AND LATENESS POLICIES

- Attendance is mandatory. City Tech's attendance policy states that more than three absences will result in a WU grade.
- You are expected to arrive on time to all classes. Being more than 10 minutes late is tabulated as half an absence, as does leaving class more than 10 minutes early or leaving class for more than 10 minutes at any point during the lesson.

PARTICIPATION

- Bring your textbook and/or assigned printed-out assigned readings to every class. Not doing so will affect your grade. If you lose a handout (or did not receive it because you missed class), print it out from our Open Lab course site. (All required readings not in our textbook will be posted there, under the heading “Readings.”)
- You are expected to “step up” or “step down” during class discussions. Challenge yourself to contribute at least once per class if you tend to be shy. If you tend to contribute a great deal, be conscious of how much space you take up, and don't forget to actively listen to all that your peers (and I) have to say.

COLLEGE EMAIL AND OPEN LAB

Although the bulk of what we do in this course will take place in the traditional classroom, we will also make use of some online forums. Since I will occasionally communicate crucial course information to you via your college email, **you must make sure to check your account at least once a week.**

I will also share important readings and assignments with you through a website called “Open Lab.” If you are ever unsure what the homework is, simply check our course’s Open Lab website: <https://openlab.citytech.cuny.edu/eng1101d304tuesspring2014blau/>.

NEW YORK CITY COLLEGE OF TECHNOLOGY POLICY ON ACADEMIC INTEGRITY

Students and all others who work with information, ideas, texts, images, music, inventions and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Accordingly, academic dishonesty is prohibited in The City University of New York and at New York City College of Technology and is punishable by penalties, including failing grades, suspension, and expulsion. The complete text of the College policy on Academic Integrity may be found in the catalog.