



NEW YORK CITY COLLEGE OF TECHNOLOGY

THE CITY UNIVERSITY OF NEW YORK

Department of Computer Engineering Technology

300 Jay Street, Brooklyn, NY 11201-1909

EMT2455: Data Communications (Sections D442 and E355) - Fall 2013

Course Policies

Grading Policy

Online home assignments: 50%

- Quizzes: 25%
- Labs: 25%

In-class assignments, labs, and exams: 50%

- Networking Labs: 15%
- In-class quizzes: 15%
- Mid Term Exam: 10%
- Final Exam: 10%

Letter grades

- **A:** 93-100, **A-:** 90-92.9,
- **B+:** 87-89.9, **B:** 83-86.9, **B-:** 80-82.9,
- **C+:** 77-79.9, **C:** 70-76.9,
- **D:** 60-69.9,
- **F:** **<= 59.90**

Assignments Policy

- The online labs have to be successfully completed in order to have access to the labs in the classroom.
- You have to pass all the quizzes to have opportunity to take the Midterm and Final Exams.
- If for any reason you miss a class, it is your responsibility to complete the corresponding the online reading assignments, quizzes and labs .

Academic Integrity Policy Statement

Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing

sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Academic dishonesty is prohibited in The City University of New York and is punishable by penalties, including failing grades, suspension, and expulsion. Some examples of academic dishonesty are cheating, plagiarism, Internet plagiarism, obtaining unfair advantage, falsification of records and official documents, and collusion.

Attendance Policy

Under CUNY mandate, attendance in EACH class is REQUIRED and attendance WILL be taken at each class meeting. You are allowed a MAXIMUM of 3 absences. If you exceed that number, you may receive a WU grade. EXCESSIVE LATENESS (more than 5 minutes) will be considered to be an absence from that class meeting. Attendance will be taken at the start of each class and lab session and factored into the final grade. It is understood that sometimes things happen and a student will not be penalized if the student has an excused absence (such as a medical excuse) or if one has less than 3 un-excused absences.

Email

All email to the instructor is suggested to be from an academic email account. Using any other public email account may cause email loss or rejection. Please always include (EMT2455) in the subject line of your email.