

## MEMO

To: Professor Ellis ,

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Subject: Mock Interview Questions and Rationalization

### (1) Describe yourself?

This question is usually asked by the interviewer to know if the interviewee has the right personality, skills and requirements for that position.

The interviewee must know what skills are required and how to describe their personality in a way that is related to the position they're applying for.

### (2) What are your weaknesses?

An interviewer may ask this question to get a hint of what may prevent you from being the best candidate for the position.

To prepare yourself to answer this question prepare a list of things about yourself that you are working to become better at. This shows the interviewer that although you may not be the best you're always working to become better.

### (3) What kind of goals would you have in mind if you got this job?

Interviewer can see interviewee's eagerness and how interviewee prepare for this job from this question, because interviewee have to explain how much he understand about the job.

To answer this question, interviewee should research about the company and job. Interviewee should know what they do, and explain what the position which the interviewee apply do.

### (4) What assignment was too difficult for you and how did you resolve the issue?

The interviewer may ask this question to know how well the candidate completes certain tasks that might appear difficult to them, what their strategies are and their strongest abilities to complete the task.

To answer this question the interviewee must always keep in mind of certain tasks they were placed with and explain step by step how they managed to complete them the best way possible. Explaining if the interviewee worked by themselves or as a team player can also be a good add to their answer.

### (5) Why should we hire you?

This question tells the interviewer why is the candidate a good fit for the position. Most of the times the interviewer asks this questions to get to know the candidate better, their skills and abilities.

The candidate should make a list of all their skills and the ones needed for the position. Their answer to the question should help the candidate promote themselves in a positive way.

(6) Have you ever been on a team where someone was not pulling their own weight? How did you handle it?

Being a team player is very important, interviewers often ask this question looking for the best candidate who does not only have the ability to work well with others but also someone who takes initiative when there are problems being unresolved. An interviewer also seeks for someone who is very collaborative with team members and as a team would promote the best for the company.

The interviewee should be able to describe a time when they had to work in a team. The strategies being used, and if one team member was not being part of the team, how was he or she included as part of the team.