**Ermelindo**  **Kellezi**   
415 East 16th Street   
Brooklyn, NY  11226 US  
Mobile: 347-666-4047  - Ext:   
Evening Phone: 347-3508160  - Ext:   
Email: kellezi1992@gmail.com

**Work Experience:**

**86 Street Chevrolet**  
1575 86th street  
Brooklyn, NY   11228 United States  
  
**05/2013 - 08/2013**  
**Salary:** 15.00  USD Per Hour  
**Hours per week:** 40

**Service Writer**

**Duties, Accomplishments and Related Skills:**

Take Costumers complaints about the vehicle.   
Explain costumer complaints to the mechanic.   
Explain the work and process performed on the vehicle to the costumer.  
Communicate with Costumers insurence company and warranty company about the work that is being done by the shop.

**Supervisor**: John (1718-552-0664)  
**Okay to contact this Supervisor:** Yes

**86 Street Chevrolet**  
1575 86th street   
Brooklyn, NY   11228 United States  
  
**10/2011 - 05/2013**  
**Salary:** 10.00  USD Per Hour  
**Hours per week:** 30

**Driver**

**Duties, Accomplishments and Related Skills:**

Transport vehicles from dealer to dealer.  
Make sure the vehicle is clean before being delivered to the costumer.

**Supervisor**: John (1718-552-0664)  
**Okay to contact this Supervisor:** Yes

**GeeCee Mechanical**  
1647 East 63th street   
Brooklyn, NY   11204 United States  
  
**06/2011 - 09/2011**  
**Salary:** 11.00  USD Per Hour  
**Hours per week:** 40

**Helper**

**Duties, Accomplishments and Related Skills:**

Help the mechanics carry out the job in hand.

**Supervisor**: Vito (7182589800)  
**Okay to contact this Supervisor:** Yes

**Progressive Generl Cunstruction**   
1717 Avenue N Apt#1P  
Brooklyn, NY   11230 United States  
  
**01/2008 - 09/2010**  
**Hours per week:** 40

**Construction Assistant**

**Duties, Accomplishments and Related Skills:**

Charge of managing work sites and making sure work proceeded according to schedule  
Handy in various trades from Framing, Tiling, Plumbing and etc:   
Communicating and informing the costumer about the job.

**Supervisor**: Al Spahi (718-408-0812)  
**Okay to contact this Supervisor:** Yes

**Education:**

**New York Collage of Technology**  Brooklyn, NY  United States  
Some College Coursework Completed 05/2016  
**GPA:** 3.4 of a maximum 4.0  
**Credits Earned:** 44 Semester hours  
**Major:** Electrical Enginering   
**Relevant Coursework, Licenses and Certifications:**  
Hand on Experience on building electrical circuit.  
Trouble shooting Electrical circuits and pin pointing the problem.   
Understanding the theory of how electrical circuits work.   
Calculating outputs with given inputs.

**Franklin Delano Rosevelt High School** Brooklyn, NY  United States  
High School or equivalent 06/2010  
**GPA:** 80 of a maximum 100  
**Credits Earned:** 48 Semester hours  
**Relevant Coursework, Licenses and Certifications:**  
Played for FDR High School soccer and volleyball teams.

**Language Skills:**

| **Language** | **Spoken** | **Written** | **Read** |
| --- | --- | --- | --- |
| Albanian | Intermediate | Advanced | Advanced |

**References:**

| **Name** | **Employer** | **Title** | **Phone** | **Email** |
| --- | --- | --- | --- | --- |
| Al (\*) |  | Formal Employer | 1718-408-0812 | spahi77@aol.com |
| Osman Atsa (\*) |  | Formal Manager | 1718-578-1697 |  |
| John Servez (\*) |  | Formal Manager | 1718-552-0664 |  |
| Merita Music |  | Friend | 1347-759-8854 |  |

(\*) Indicates professional reference

**Additional Information:**

Grate athlete, excellent computer skills, Adapt to any environment quickly, Able to multi task.