

CULMINATION PROJECT AGREEMENT

Submit signed copy to your ENT 4499 Professor

1. Student Name: Ekaterina Golovinskaya
2. Phone number: 347-980-1929
3. Email: afunkago@gmail.com
5. Title of the project: Truth Assassin. Scenery Design

6. This Agreement is entered into between:

Student's name: Ekaterina Golovinskaya
Faculty advisor: Chloe Smolarski
Technical advisor: Norma Lee Chartoff

1. This is an agreement whereby grade and credit for ENT 4499 will be awarded in return for specified project efforts. It is agreed that all work described in this Agreement will be completed as scheduled and within the cost total and other parameters as noted.
2. Student will meet with the technical adviser at least 3 times throughout the course of the project.
3. Failure to maintain the agreed-upon plan and schedule may result in grade penalties. Failure to submit the complete project and report by the scheduled date will result in failure of ENT 4499
4. You will provide both your advisor and technical advisor with a copy of your proposal which will include the following:
 - Project description
 - Methods
 - Project Deliverables
 - Schedule or calendar
 - Required Resources
 - Budget
 - Proposed table of contents/Portfolio Outline
 - Culmination Project Agreement (this page)

Technical Advisor's Statement: I agree to serve as Technical Advisor for this culmination project and will participate in the evaluation as appropriate.

Norma Lee Chartoff 2-19-16
Technical Advisor Signature Date

Student's Statement: I fully understand the Project description, the Procedure, and the agreed-upon contributions of my Technical Advisor and others who may be involved in this Agreement. I agree to meet all requirements and to request, in writing, any significant changes, which may become necessary during this Culmination project. Any such request will become valid and a part of this Agreement/Contract when accepted by my Faculty Advisor.

Ekaterina Golovinskaya 2-19-16
Student Signature Date

Culmination Meetings with Technical Advisor

I, Ekaterina Golovinskaya understand that it is required for me to meet with my technical advisor at least three times throughout the semester to discuss my culmination project. Each meeting should be at least 30 min. unless the technical advisor determines that a shorter meeting is adequate. I also understand that after each meeting, I must present this form to the instructor of the course and also upload it on the BB Wiki. I will be penalized in the course if I do not fulfill these tasks.

2/19/16
Date

[Handwritten Signature]
Signature of Culmination Student

Meeting Records

Beginning Time	End Time	Date	Signature of Technical Advisor
3:55 pm	4:20 pm	2/19/16	<i>Nanette Clartoff</i>
Content of Meeting: <i>Review of Design - advised on next steps - need to mount paint elevation + get colors approved + paint ordered.</i>			

Beginning Time	End Time	Date	Signature of Technical Advisor
Content of Meeting:			

Beginning Time	End Time	Date	Signature of Technical Advisor
Content of Meeting:			