

Date Request Received 8/02/2021

FASHION INTERNSHIP APPLICATION

A separate application must be completed for each internship you intend to do.

THE APPLICATION IS DUE AS SOON AS THE INTERNSHIP IS PLANNED AND REQUIRED FOR PERMISSION TO ENROLL.

The Fashion Internship is a course that provides you with the opportunity for work in established professional settings to gain experience in a specific area of study. The purpose of the Internship is to provide you with the opportunity to apply information learned in the classroom to a business setting. During this experience you will become acquainted with the business's policies, procedures and methods of operation.

The Internship may include positions such as but not limited to:

Textiles -	Production/Sourcing Printed Textile Design Computer aided design/patternmaking	Stylist (design) Apparel Design	Illustration Theatre Costume Design
Fashion Merchandising-	Visual Merchandising Showroom Representative Journalism	Accessories Stylist (magazine) Buying	Public Relations E-commerce/Direct MKT Product development

3 credit hour option: To participate in the 3 credit hour internship you may be working in either a full or part-time capacity with a company or business that provides a product or service related to product design or fashion merchandising. During the semester you are to complete a **minimum of 200 clock hours** supervised work plus written assignments including weekly reports.

6 credit hour option: To participate in the 6 credit hour internship you must be working full time (fashion merchandising this should be at a management level, supervisory position, or step above entry level) with a company or business that provides a product or service related to apparel design or fashion merchandising. During the semester you are to **complete 15 weeks** of supervised work plus written assignments including weekly reports.

COMPLETE AND RETURN THIS FORM WITH THE INTERNSHIP AGREEMENT FORM TO DR. ALYSSA DANA ADOMAITIS AT ONE OF THE FOLLOWING.

- 1. THE NEW YORK CITY COLLEGE OF TECHNOLOGY, CUNY
300 JAY, NAMM 1025 OR**
- 2. BUSINESS OFFICE — DR. ADOMAITIS' MAIL BOX (PLEASE PLACE IN AN ENVELOPE WITH ATT: DR. ADOMAITIS) OR IN CASE OF AN EMERGENCY**
- 3. E-MAIL (aadomaitis@citytech.cuny.edu)**

CONFIRM BY SENDING AN E-MAIL TO DR. ADOMAITIS SUBMITTING TO ONE OF THE ABOVE PLACES

Permission to enroll in the internship will NOT be granted until the position has been confirmed. Submission of the signed Internship Agreement form (available from Dr. Adomaitis) or verification of the position is required.

Name Danielle Daniel-Ramsey

CITYTECH ID# 23106684

This application is for:

Apparel Design
internship

Fashion Merchandising
Internship

<p>The internships are offered fall, spring and summer semesters. Indicate the semester you are applying to do your internship</p> <p><input checked="" type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester (20 21) <input type="checkbox"/> Summer Semester</p>	<p>You may choose to complete a 3 or 6 credit internship (see description for requirements of each). Indicate your credit hour choice</p> <p><input checked="" type="checkbox"/> 3 credit hours <input type="checkbox"/> 6 credit hours</p>
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School Address 300 Jay St, Brooklyn, NY 11201

Phone (718)260-5500

Home/perm Address 212 West 133rd St New York, NY 10030

Phone (212)234-9351

Class Standing Senior

Anticipated Date of Graduation Dec 2021

Overall GPA (may be found on your unofficial transcript) 3.341

<p style="text-align: center;"><u>PRODUCT DESIGN INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p style="text-align: center;">.....</p> <p style="text-align: center;">.....</p> <p style="text-align: center;">.....</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: _____ (from the UNTRASPT)</p>	<p style="text-align: center;"><u>FASHION MERCHANDISING INTERNSHIP</u></p> <p>The prerequisites are listed below. Indicate courses completed and identify those currently enrolled:</p> <p style="text-align: center;">BUF 3100..... A-</p> <p style="text-align: center;">SBS 3201 C+</p> <p style="text-align: center;">Module Courses..... B-</p> <p style="text-align: center;">BUF 4700..... A-</p> <p>Additional prerequisites: Junior or senior standing AND permission of instructor.</p> <p>Major GPA: 3.341 (from the UNTRASPT)</p>
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Intended Internship Information. Provide as much information as possible. If your plans change – please provide the new information in writing as soon as possible. The change may effect the approval of your internship and may cause a delay in enrolling for the course:

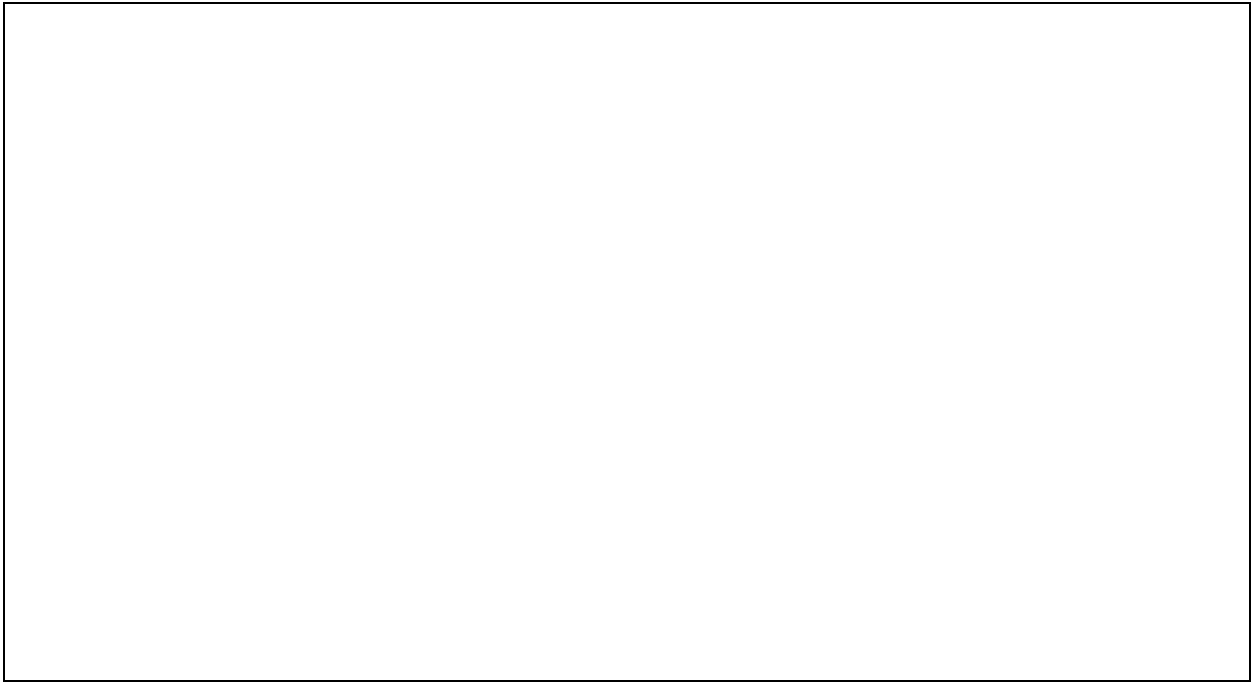
Company name Joey Showroom

Supervisor Name (if known) Olivia Gragg

Location/address 401 Broadway, Suite 400 New York, NY 10013

Position description (provide as much detail about what you will be doing on the job as you can). If you have previously worked for this company – identify how the internship will be different than previous work experience.

Please attached a letter on company letterhead to this application along with a business card of your supervisor.



PLEASE ATTACH COMPANY INTERNSHIP LETTER ABOVE
