Danna Colon, AAS, RDH

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# Education

**New York City College of Technology, Brooklyn NY-** *AAS*

August 2019 – June 2021

**Relevant Coursework:** Principles of Dental Hygiene I-IV, Pharmacology, Dental Materials, Dental Radiology, Head and Neck Anatomy, Periodontology, Oral Pathology, Histology & Embryology, Public Speaking, Nutrition.

**Middlesex Community College, Bedford MA-** *AAS*

August 2014 – March 2017

**Relevant Coursework:** Intro to Sociology, Anatomy & Physiology, Chemistry and Psychology.

# Skills

* Oral Cancer Screening
* Oral Hygiene Instructions
* Intraoral/Extraoral Radiographs (FMS, BWS, PAN)
* SRP- Hand-Scaling
* Engine polishing
* Expanded Functions (CAMBRA, Sealants with rubber dam or cotton roll isolations, Fluoride Treatment, and Impressions)

# Language

* English
* Spanish

# Experience

**NYCCT Dental Hygiene Clinic, Brooklyn, NY -** *Dental Hygienist (Student)*

September 2019 – March 2021

* Review medical histories and completed oral cancer screenings.
* Completed assessments (dental charting, periodontal charting, exposure to radiographs etc..)
* Treatment planning, OHI, SRP, Engine polish and Fluoride Treatments.

**Crowne Plaza JFK, Queens, NY-** *Guest Service Agent*

April 2018 – Current

* Streamlined check-in process to decrease wait and increase customer satisfaction.
* Greeted visitors and customers upon arrival, offered assistance and answer questions.
* Answer multiple-line phone system to respond to inquiries and transfer calls to correct departments.

**Quality Inn and Suites , Lexington, MA-** *Front Desk Agent*

July 2015 – January 2018

* Greeted guest at front desk and engaged in pleasant conversations while managing check-in process.
* Confirmed relevant guest information and payment methods to prevent fraud.
* Trained new employees in procedures and customer service.