

Name: \_\_\_\_\_ **ANSWER KEY!** \_\_\_\_\_ Date: May 16, 2023 in class! Score: 22 / 20

**QUIZ #4: Legal research & analysis, and legal writing!** (M&M chs. 7 & 9)

**Instructions:** In the spaces at the left, write the CAPITAL letters of the best answers. 2 points each!

- B 1. Books containing the full text of courts' decisions are called:  
(A) digests (B) **reporters** (C) annotations (D) statutes
- B 2. The \_\_\_\_\_ provides information indicating where a case, statute, constitution, or other law may be found.  
(A) caption (B) **citation** (C) opinion (D) jurisdiction
- D 3. The citation of a published court decision (a "case citation") includes:  
(A) the abbreviated name of the reporter in which the case is located (C) the name of the case  
(B) the volume number of the reporter in which the case is located (D) **all of this information**
- D 4. The copy of a court's decision published shortly after it the decision is issued, before the decision gets published in a reporter, is called a (A) unanimous opinion (B) syllabus (C) headnote (D) **slip opinion**
- B 5. If an appellate court affirms a lower court's decision, that means:  
(A) the appellate court did not agree with the decision. (C) the appellate court is undecided.  
(B) **the appellate court agreed with the decision.** (D) the plaintiff won the case.
- A 6. The opinion that represents the views of more than half the judges who decide an appellate case, affirming or reversing the decision of the lower court, that becomes the law for later cases involving similar situations, is called the \_\_\_\_\_ opinion. (A) **majority** (B) dissenting (C) slip (D) unanimous
- C 7. When a judge agrees with the majority opinion in a case but for different reasons, or she wants to make a different point, that judge might issue a(n) \_\_\_\_\_ opinion.  
(A) dissenting (B) reversing (C) **concurring** (D) unanimous
- D 8. Which of the following types of documents do paralegals prepare?  
(A) pleadings and discovery (C) internal legal memoranda  
(B) general legal correspondence (D) **All of these choices are correct.**
- D 9. Attorney Ahmed represents Client Cristina. At Ahmed's request, Paralegal Pablo prepared a letter for Ahmed to sign, addressed to Renita Recipient. The letter forcefully requested that Renita pay Cristina a certain amount of money that Renita owed Cristina. What type of letter did Paralegal Pablo draft?  
(A) informative (B) opinion (C) confirmation (D) **demand**

**BONUS!** (1 point each—ONLY IF you answer ALL of questions 1-9, according to the instructions!)

- B A document commonly drafted by a paralegal, that is a thoroughly researched and objectively written summary of the facts, issues, and applicable law relating to a legal claim, is called a(n):  
(A) court brief (B) **legal memorandum** (C) demand letter (D) affidavit
- E Which of the following legal sources might be persuasive to a court deciding a particular case?  
(A) opinion of a court from a different jurisdiction (D) newspaper article  
(B) article published in a law review (E) **all of the above**  
(C) legal encyclopedia summary of the law on a topic